

## Kaipara Moana Remediation Joint Committee Minutes

Meeting held in the Te Hana Te Ao Marama  
Te Hana  
on Thursday 22 July 2021, commencing at 09:30

### Tuhinga (Present):

Te Rūnanga o Ngāti Whātua Tame Te Rangi  
NRC Chair Penny Smart  
NRC Councillor Amy Macdonald  
Ngā Maunga Whakahiī o Kaipara, Cherie Povey  
Auckland Council Greg Sayers  
Ngā Maunga Whakahiī o Kaipara, Jane Sherard  
Te Rūnanga o Ngāti Whātua Virginia Warriner  
Te Uri o Hau Malcolm Welsh  
Te Uri o Hau Willie Wright

### I Tae Mai (In Attendance):

Jonathon Rishworth - Te Uri o Hau Settlement Trust	Lisette Rawson – Kaipara resident/Te Uri o Hau
Antony Thompson – Te Uri o Hau Settlement Trust	Winnie Clarke - Te Uri o Hau Settlement Trust
Marina Hetaraka – Ministry for Environment	Caleb Male – Auckland Council
Stewart Ruddell –Mangakāhia Farmer	Penny Pirrit – NRC
Jonathon Gibbard – NRC	Alan Wilcox – Interim Pou Tātaki KMR
John Hutton - Strategic Business Manager, KMR	Duncan Kervell - KMR
Sandra Harris – Administrator KMR	

The Chair declared the meeting open at 11.35am.

### Karakia Tīmatanga and Whakatau

### Ngā whakapahā/Apologies (Item 1.0)

#### Moved (Sayer / Warriner)

That the apology from Auckland Council Councillor Newman, NRC Councillor Yeoman, NRC CEO Nicolson, Ngā Maunga Whakahiī o Kaipara Helen Woods and Wikitoria Wright for non-attendance be received.

#### Carried

## **Ngā whakapuakanga (Declarations of Conflicts of Interest)**

It was advised that members should make declarations item-by-item as the meeting progressed.

### **Confirmation of Minutes - (Item 4.1 )**

**ID:**

**Report from Sandra Harris, Administration Kaipara Moana Remediation Programme**

**Moved (Povey / Wright)**

That the minutes of the Kaipara Moana Remediation joint Committee Minutes meeting held on Friday 25 June 2021 be confirmed as a true and correct record.

**Carried**

*Secretarial Note: Amendments were noted on name corrections Tristram and Pirrit*

### **Kaipara Moana Remediation Programme Identity and Brand (Item 5.1 )**

**ID:**

**Report from Penny Pirrit, Northland Regional Council Management Representative**

**Moved (Macdonald / Welsh)**

1. That the report 'Kaipara Moana Remediation Programme Identity and Brand' by Penny Pirrit, Northland Regional Council Management Representative and dated 15 July 2021, be received.
2. That the verbal update on the outcome of the Joint Committee's July workshop on brand and identity be received.
3. That the design elements of the concept of the four pou; the revised logo and colour palette (as tabled at the meeting) be approved.
  - a. That the existing communication working group (comprising members Welsh, Wright, Te Rangi and Yeoman) be delegated to work with Level to;
    - i. provide guidance on how the four pou are to be used on any communications material
    - ii. articulate and record the narrative behind the design elements,
    - iii. provide guidance on the imagery including patterns and photography that is appropriate to use in any Kaipara Moana Remediation communications.
    - iv. Approve the narrative and guidance documentation.
  - b. That member Cherie Povey be appointed to the communications working group.
  - c. That staff seek advice as to whether the logo needs to be registered to protect its use and integrity.

**Moved (Smart / Povey )**

4. That staff be requested to ensure the approved brand is used for future reports, correspondence and communication collateral.

**Carried**

*Secretarial Note: Amendments were made to resolutions 3,3a,3ai, 3aii, 3aiv, 3b and 3c following conversation of the Joint Committee members.*

## **Digital Tools Investment - remediation grant management & sediment reduction planning system (Item 5.2 )**

**ID:**

**Report from John Hutton, Strategic Business Manager, Kaipara Maurikura**

**Moved (Povey / Macdonald)**

1. That the report 'Digital Tools Investment - remediation grant management & sediment reduction planning system' by John Hutton, Strategic Business Manager, Kaipara Maurikura and dated 14 July 2021, be received.
2. That investment of \$700,000 (+GST) for the development, configuration, training, and deployment of a digital system for remediation-grant management and sediment reduction planning is approved.
3. That the Interim Pou Tātaki is delegated the task of finalising commercial contracts with the preferred suppliers SmartyGrants and MediaSuite in accordance with KMR procurement policy.
4. Note that budget to cover (estimated) annual software subscription fees of \$35,000 to 65,000 per annum will be calculated based on grants distributed and support required, reviewed and adjusted annually, with the cost of subscription fees for FY2021-22 being covered through the operational budget for the Kaipara Maurikura under the Year 2 Work Plan.
5. That KMR staff are requested to report on progress to the Joint Committee in November 2021 and April 2022.

**Moved (Wright / Povey)**

**Carried**

## **Landowner Grants - Further Consideration (Item 5.3 )**

**ID:**

**Report from John Hutton, Strategic Business Manager, Kaipara Maurikura**

**Moved (Wright / Warriner)**

1. That the report 'Landowner Grants - Further Consideration' by John Hutton, Strategic Business Manager, Kaipara Maurikura and dated 14 July 2021, be received.
2. That the 'KMR Programme Remediation Funding Criteria' in Attachment 1 to this report be refined by the adoption of those Principles and Additional Criteria set out Attachment 2 to this report.
3. Note that consultation with landowners and stakeholders on the criteria will be ongoing and that approval to amend will be sought if changes are proposed.

**Moved (Macdonald / Warriner)**

**Carried**

*Secretarial Note: Amendments were made to attachment 2 following conversation of the Joint Committee members*

## **Year One Progress Report from Kairuruku (Acting Pou Tātaki) (Item 5.4)**

**ID:**

**Report from Alan Wilcox, Kairuruku (Acting Pou Tātaki)**

This report was in the form of a presentation by Alan Wilcox, Kairuruku (Acting Pou Tātaki) which was tabled at the meeting.

1. That the report 'Year One Progress Report' by Alan Wilcox, Acting Pou Tātaki and dated 12 July 2021, be received.
2. That the Joint Committee: Note that most of the key performance indicators agreed with the Ministry for the Environment for year One were achieved or well advanced.
  - a. Note that significant progress has been made with the projects continued in the Year One Work Programme, with some projects yet to complete, these being carried forward to the Year Two Work Programme.
  - b. Note that there are considerable surpluses that can be carried forward to next year.
  - c. Request that an Annual Report be prepared with professional but modest production values, and brought to its September meeting.

**Moved (Sayers / Smart)**

**Carried**

## **Update Report from Kairuruku (Acting Pou Tātaki) (Item 5.5)**

**ID:**

**Report from Alan Wilcox, Kairuruku (Acting Pou Tātaki)**

This report was in the form of a presentation by Alan Wilcox, Kairuruku (Acting Pou Tātaki) which was tabled at the meeting.

**Karakia Mutunga**

**Whakamutunga (Conclusion)**

**The meeting concluded at 4.14pm**