

**Agenda**

# Rārangi Take

**Kaipara Moana Remediation Joint Committee  
Monday 11 April 2022 at 09.30am**



## Kaipara Moana Remediation Joint Committee Agenda

Meeting to be held remotely  
<https://youtu.be/avwnDDgg7cM>  
on Monday 11 April 2022, commencing at 09.30am

**Recommendations contained in the agenda are NOT decisions of the meeting. Please refer to minutes for resolutions.**

### **NGĀ MANA WHAKAHAERE (MEMBERSHIP OF THE KAIPARA MOANA REMEDIATION JOINT COMMITTEE)**

Tame Te Rangi (Chair), Te Runanga o Ngāti Whātua  
Penny Smart (Deputy Chair), Northland Regional Council  
Amy Macdonald, Northland Regional Council  
Cherie Povey, Ngā Maunga Whakahii o Kaipara  
Daniel Newman, Auckland Council  
Danielle Hancock, Auckland Council  
Georgina Connelly, Te Uri o Hau  
Greg Sayers, Auckland Council  
Jane Sherard, Ngā Maunga Whakahii o Kaipara  
Joce Yeoman, Northland Regional Council  
Malcolm Welsh, Te Uri o Hau  
Virginia Warriner, Te Runanga o Ngāti Whātua

### **KARAKIA / WHAKATAU**

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<b>2.0 NGĀ WHAKAPAHĀ (APOLOGIES)</b> Danielle Hancock, Auckland Council	
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**TITLE:** **Confirmation of Minutes - Kaipara Moana Remediation  
Joint Committee 21 February 2022**

**From:** Sandra Harris, Administrator Kaipara Maurikura

**Authorised by** Justine Daw, Pou Tātaki, on 31 March 2022  
**Group Manager/s:**

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**Ngā mahi tūtohutia / Recommendation**

That the minutes of the Kaipara Moana Remediation Joint Committee meeting held on 21 February 2022, be confirmed as a true and correct record.

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**Attachments/Ngā tapirihanga**

Attachment 1: Kaipara Moana Remediation Joint Committee Minutes 21 February 2022

Kaipara Moana Remediation Joint Committee  
21 February 2022

## Kaipara Moana Remediation Joint Committee Minutes

Meeting held Remotely  
[KMR JC Formal Meeting – Part 1](#)  
[KMR JC Formal Meeting – Part 2](#)  
on Monday 21 February 2022, commencing at 09.30am

### Tuhinga (Present):

Tame Te Rangi (Chair), Te Rūnanga o Ngāti Whātua  
Chair Penny Smart (Deputy Chair), Northland Regional Council  
Amy Macdonald, Northland Regional Council  
Daniel Newman, Auckland Council  
Cherie Povey, Ngā Maunga Whakahī o Kaipara,  
Greg Sayers, Auckland Council  
Jane Sherard, Ngā Maunga Whakahī o Kaipara  
Virginia Warriner, Te Rūnanga o Ngāti Whātua

### I Tae Mai (In Attendance):

Justine Daw – Pou Tātaki, Kaipara Maurikura	John Hutton – Interim Strategic Business Manager, Kaipara Maurikura
Duncan Kervell - Land and Catchments Projects Contractor, Kaipara Maurikura	Stephanie Versteeg - Amo-Rautaki Pākihi Strategic Business Manager, Kaipara Maurikura
William Wright - Ringa-Hononga Mana Whenua   Mana Whenua Relations Lead, Kaipara Maurikura	Lisette Rawson - Amo-Rauora Kōawa   Catchment Remediation Manager, Kaipara Maurikura
Ilka Pelzer – Ministry for the Environment (Observer)	Ben Hope - Ringa-Pārongo   Communications Lead, Kaipara Maurikura
Tahiroa Bishop - Pūtohu – Rauora Kōawa   Catchment Remediation Advisor, Kaipara Maurikura	Robyn Stubbing – Note taker Kaipara Maurikura
Sandra Harris – Administrator, Kaipara Maurikura	

The Chair declared the meeting open at 09.32am

### Karakia Tīmatanga and Whakataua

### Ngā whakapahā / Apologies (Item 1.0)

#### Moved ( Warriner / Smart )

That the apologies from Malcolm Welsh (Te Uri o Hau), Joce Yeoman (Northland Regional Council), Georgina Connelly (Te Uri o Hau), Danielle Hancock (Auckland Council) for non-attendance be received.

*Secretarial Note: Member Povey acknowledged the opening mihi of Chair Te Rangi*

**Carried**

Kaipara Moana Remediation Joint Committee  
21 February 2022

### **Ngā whakapuakanga (Declarations of Conflicts of Interest)**

It was advised that members should make declarations item-by-item as the meeting progressed.

### **Confirmation of Minutes - 13 December 2021 (Item 4.1)**

**Report from Sandra Harris, Administrator**

**Moved ( Sherard / Smart )**

That the minutes of the Kaipara Moana Remediation meeting held on 13 December 2021, be confirmed as a true and correct record.

**Carried**

### **Action Tracker (Item 5.1)**

**Report from Sandra Harris, Administrator**

**Moved ( Warriner / Macdonald )**

That the Action Tracker be received.

**Carried**

*Secretarial Note: Joint Committee were informed, Item 5.1 was tabled to compile in one place, and ensure ongoing clarity on, actions stemming from joint Committee hui resolutions. The Action Tracker will inform the ongoing Maurikura work programme, and will be submitted at each formal meeting (hui). Joint Committee members welcomed the format of the Action Tracker, and the transparency this provided.*

### **Forward Workplan (Item 5.2)**

**Report from Justine Daw, Pou Tātaki**

**Moved ( Sayers / Macdonald )**

That the indicative Forward Workplan for the Joint Committee be received.

**Carried**

*Secretarial Note: The Joint Committee were informed that item 5.2 was tabled to compile in one place expected discussions with and decision-points by the Joint Committee. It was anticipated that the indicative Forward Workplan will evolve as the Annual Plan is developed. The Joint Committee welcomed the commitment from the Pou Tātaki, to more regular communications from the Maurikura, including a shift to six-weekly Pānui. The Joint Committee were informed that the Maurikura was aiming to have two Whenua Whānui Fund contracts completed by 30 June 2022, acknowledging that most of the projects in development were at an early stage, and that more work needed to be undertaken with interested local groups to progress to funding. In response to a question, the Joint Committee were informed that the Kōrero Tuku Iho strategy implementation was a priority for the Maurikura and that regular report-backs on this work programme would be provided, including at the next Joint Committee workshop*

Kaipara Moana Remediation Joint Committee  
21 February 2022

## **Kaipara Moana Remediation Programme Draft Six Month Report (Item 6.1)**

### **Report from John Hutton, Interim Strategic Business Manager**

1. That the report 'Kaipara Moana Remediation Programme Draft Six Month Report' by John Hutton, Interim Strategic Business Manager and dated 15 February 2022, be received.
2. That the 'Draft Six Month Report' document under Appendix One be approved in principle.
3. Delegate to the Chair and Deputy Chair the power to approve a final draft of the Six Month Report for provision to the Ministry for the Environment, with the ability of the Pou Tātaki to make minor editorial changes prior to submission if required.

**Moved ( Sayers / Sherard )**

**Carried**

## **Catchment Reference Groups (Establishment) (Item 6.2)**

### **Report from Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager and William Wright, Ringa-Hononga Mana Whenua | Mana Whenua Relations Lead**

1. That the report 'Catchment Reference Groups (Establishment)' by Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager and William Wright, Ringa-Hononga Mana Whenua | Mana Whenua Relations Lead and dated 16 February 2022, be received.
2. *Note* that the Joint Committee has previously agreed the establishment of Catchment Reference Groups to support remediation activities in the wider Kaipara Moana catchment led by hapū and community groups who may not be represented by Kaipara Uri entities (A1437942).
3. *Note* that funding to support Catchment Reference Groups was approved by the Joint Committee as part of the Year 2 Annual Plan, supported by \$1,160,000 in total project value consistent with KMR investment objectives and Whenua Whānui grant funding criteria (A1437942; and resolution for item 5.2, 15 November 2021).
4. *Agree* to establish three Catchment Reference Groups with the ability to allocate funding for remediation activities in the Wairua, Mangakāhia and Hōteio river systems respectively.
5. *Agree* that the Kaipara Maurikura will convene a representative from each of the three river systems and a Joint Committee representative (acting as Chair) to co-design Terms of Reference for the Catchment Reference Groups.
6. *Agree* that associated contracts would allow each Catchment Reference Group to self-organise to assess and fund relevant remediation project proposals in line with the Terms of Reference, reporting regularly to the Maurikura on progress and investment outcomes.
7. *Note* that Joint Committee approval will be required for any proposed investments that are materially outside of the agreed grant funding criteria.
8. That a report-back on progress to establish the Catchment Reference Group be provided to the Joint Committee in May 2022.

**Moved ( Warriner / Smart )**

Kaipara Moana Remediation Joint Committee  
21 February 2022

### **Carried**

*Secretarial Note: The Joint Committee were advised that in line with previous decisions, the Maurikura were proposing to establish with urgency three Catchment Reference Groups for each of the named catchment areas, to operate independently but within the funding framework of KMR. The urgency signalled was reflective of an intent to enable the allocated investment to be made speedily, so as to support ongoing activities in the wider Kaipara Moana catchment led by hapū and community groups who may not be represented by Kaipara Uri entities.*

*To achieve this aim, it was suggested that the Maurikura convene a representative of each of the three catchment areas, chaired by a member of the Joint Committee, to develop a Terms of Reference to guide the operations of each Catchment Reference Group.*

*Discussion was had with the Joint Committee members present on resolution 5, leading to a recommendation to consider nomination of a Joint Committee representative. The Joint Committee discussion also included a suggestion that the Chair be a Kaipara Uri representative.*

*The subsequent discussion indicated strong tautoko for the proposed awa Catchment Reference Groups, led by representative members external to KMR.*

### **Surge Planting Initiative (Winter 2022) (Item 6.3)**

**Report from Duncan Kervell, Kaipara Maurikura Land Management Specialist and Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager**

1. That the report 'Surge Planting Initiative (Winter 2022)' by Duncan Kervell, Kaipara Maurikura Land Management Specialist and Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager and dated 16 February 2022, be received.

### **Moved ( Smart / Sayers )**

#### **Carried**

2. *Note that many Kaipara Moana Remediation (KMR) activities have narrow seasonal windows, with the winter period critical for planting.*
3. *Note that a number of landowners in the catchment are 'planting ready', but do not yet have an approved KMR Sediment Reduction Plan, running the risk of a second winter of lower-than-planned planting rates.*
4. *Agree in principle that Planting Plans that meet KMR criteria can trigger approval to commence planting on 'planting ready' properties, with a view to significantly lifting planting rates and landowner engagement this winter.*
5. *Agree that Full Sediment Reduction Plans for these properties must be completed by the time of the KMR post-planting quality assurance visit, which is a pre-condition of payment of any associated KMR landowner grants.*
6. *That a report-back on progress in developing a winter planting pipeline be provided to the Joint Committee in advance of the Joint Committee workshop in May 2022.*
7. *Note that if the JC approves this approach in principle, work will be undertaken with co-funding partners and investors (Ministry for the Environment, Auckland Council, Northland Regional Council) to ensure they are comfortable with the proposed approach and make any adaptations, as needed.*

### **Moved ( Warriner / Macdonald )**

#### **Carried**

Kaipara Moana Remediation Joint Committee  
21 February 2022

*Secretarial Note: Joint Committee members were informed there was an opportunity to maximise winter planting, and support local nurseries carrying planting stock, through a proposal to bring forward ('front-load') some planting in the catchment. The Joint Committee was informed that while all of the usual KMR processes would apply, a Planting Plan was proposed for initial development, with the full Sediment Reduction Plan to be developed subsequently. Note: Normally the Planting Plan is a central element of a KMR Sediment Reduction Plan, so the proposed approach serves simply to reverse the order of Plan delivery and approval.*

*In terms of the potential local employment benefits from the proposal, a Joint Committee member commented that if local and/or marae-centred teams were to be developed and overseen by an accredited supplier/partner (an emerging idea at present), there was an expectation that tikanga would apply and that appropriate engagement would occur.*

*A Joint Committee member commented that central government will take a lot of confidence from what this report shows, in terms of Maurikura focus on programme delivery and scaling this up, and that the overall success of the KMR programme will depend on many taking action.*

## **Pou Tātaki Report (Item 6.4)**

### **Report from Justine Daw, Pou Tātaki**

1. That the report 'Pou Tātaki Report' by Justine Daw, Pou Tātaki and dated 16 February 2022, be received.

### **Moved ( Sayers / Smart )**

### **Carried**

*Secretarial Note: The Joint Committee was advised that the Maurikura team are now in two work bubbles to manage business continuity risk, and will be working at home from 28 February in line with NRC's Covid-19 policy in order to manage growing Covid-19 risks. A Joint Committee member thanked the Pou Tātaki for the report.*

## **Karakia Mutunga**

### **Whakamutunga (Conclusion)**

**The meeting concluded at 12.05pm.**

**TITLE:** **Action Tracker - April 2022**  
**From:** Sandra Harris, Administrator Kaipara Maurikura  
**Authorised by** Justine Daw, Pou Tātaki, on 06 April 2022  
**Group Manager/s:**

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### **Whakarāpopototanga / Executive summary**

This report tables to the meeting an Action Tracker, which records actions still to be resolved from previous Joint Committee meetings. It is a helpful record for both the Kaipara Maurikura and the Joint Committee to have visibility of outstanding actions, including to inform development of a forward schedule of work for the Joint Committee. The Action Tracker complements the formal Joint Committee papers and minutes, both of which are published on the KMR website.

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### **Nga mahi tutohutia / Recommendation**

That the Action Tracker be received.

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### **Attachments/Ngā tapirihanga**

Attachment 1: Action Tracker - April 2022

**Kaipara Moana Remediation Programme**

**Joint Committee  
Action Tracker (April 2022)**

Meeting Date	Ref #	Action	Who	Due	Status	Comments
<b>17 May 2021</b>						
Members Allowance Policy Review (Item 5.3)	1	That the members' Allowance Policy be reviewed annually, with the next review occurring in April 2022.	Pou Tātaki	April 2022	On agenda (11 April)	This review will also include a review of sign-off delegation for members' expense claims.
<b>25 June 2021</b>						
Kaipara Maurikura Establishment Update (Item 5.3)	2	That a six-monthly report on the Kaipara Maurikura performance be presented to the February 2022 Joint Committee meeting.	Steph Versteeg / John Hutton	February 2022	Closed	Submitted in February 2022
<b>22 July 2021</b>						
Digital Tools Investment - remediation grant management & sediment reduction planning system (Item 5.2)	3	That KMR staff are requested to report on progress to the Joint Committee in November 2021 and April 2022.	Karina Marson	April 2022	On agenda (16 May)	
<b>20 September 2021</b>						
In-Kind Contribution Process (Item 5.2)	4	That a set of rules be developed for a graduated system to quantify in-kind contributions. That the KMR consults representatives of contributor groups to ensure the in-kind contribution process is effective and equitable. That the approach taken be submitted to the Ministry for the Environment for its consideration and feedback. That approval by the Kaipara Moana Remediation Joint Committee to amend the in-kind contribution process will be sought if changes are proposed.	Steph Versteeg / Lisette Rawson / Willie Wright /	March 2022	On agenda (16 May)	Delayed to allow for consultation with contributor groups

Meeting Date	Ref #	Action	Who	Due	Status	Comments
<b>15 November 2021</b>						
Procurement of the Kaipara Moana Remediation Freshwater Management Tool (Item 5.1)	5	That the Pou Tātaki develop a long-term agreement with Auckland Council (Healthy Waters) for hosting, operation and maintenance costs associated with the Kaipara Moana Remediation Freshwater Management Tool [FWMT]	Pou Tātaki / Karina	Q1, Year 3 (TBC)		Timing for this report-back depends on several factors, primarily finalisation of scope and delivery timelines for the KMR FWMT module, which is itself dependent on the delivery of a digital river network by NRC.
<b>13 December 2021</b>						
Operating in Covid 19 Framework (Item 5.3)	6	A review of the KMR COVID-19 policy will be brought to the Joint Committee meeting in March 2021 for consideration	Pou Tātaki	March 2022	On agenda (11 April)	
<b>21 February 2022</b>						
Surge Planting Initiative (Winter 2022) (Item 6.3)	7	A report-back on progress in developing a winter planting pipeline be provided to the Joint Committee	Darren van Beek / Duncan Kervell / Lisette Rawson	May 2022	On agenda (16 May)	
Catchment Reference Groups (Item 6.2)	8	A report-back on progress to establish the Catchment Reference Group be provided to the Joint Committee	Willie Wright / Lisette Rawson	May 2022	On Agenda (16 May)	

*Note: Once an action is closed for a month, it will be removed from the table*

**TITLE:** **Forward Workplan - 2022**  
**From:** Sandra Harris, Administrator Kaipara Maurikura  
**Authorised by** Justine Daw, Pou Tātaki, on 06 April 2022  
**Group Manager/s:**

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### **Whakarāpopototanga / Executive summary**

This report tables to the meeting an indicative forward Joint Committee Workplan, which sets out a high-level view of expected discussions and papers to be tabled over the calendar year 2022. It serves as a helpful record for both the Kaipara Maurikura and the Joint Committee, and will be refreshed on a monthly basis to reflect any new minuted Resolutions for which report-backs are required, new items for discussion, and any changes in timeframes.

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### **Nga mahi tutohutia / Recommendation**

That the Forward Workplan be received.

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### **Attachments/Ngā tapirihanga**

Attachment 1: Indicative Forward Workplan



**Joint Committee Indicative Forward Workplan (2022)**

Meeting type	Feb	March	April	May	June	July <sup>1</sup>	August	Sept	Oct <sup>2</sup>	Nov	Dec
Workshop	14/2 Programme stocktake ✓  Accelerating delivery ✓	14/3  Strategic planning ✓		16/5 In kind contributions  Digital Tools  Partnerships / Engagement  Kōrero Tuku Iho		18/7 Soil Conservation  Science programme		19/9  Risk		14/11  Freshwater Tool (Modelling outcomes)	
Hui	21/2 6 Month Report ✓  Catchment Reference Groups ✓  Surge Planting ✓		11/4 Annual Plan (Draft)  COVID-19 settings  Members' Allowances  Spatial overview: • Suppliers • Grants  Pricing		13/6 Annual Plan  Budget (Draft)  Programme Audit  Catchment Reference Groups  Surge Planting		15/8 Annual Report  Financial Review  COVID-19 settings		31/10*  COVID-19 settings		12/12 6 month performance (draft)
People & Culture							(Chair/Deputy) PT annual review				

<sup>1</sup> Programme papers in the July-December period are dependent on the forthcoming Annual Plan. However, known 'corporate' review processes are scheduled as they are not dependent on the Annual Plan.

<sup>2</sup> Local Government elections may require a move to this meeting date

**TITLE:** Year 3 Annual Work Plan (Draft)

**From:** Stephanie Versteeg, Amo-Rautaki Pākihi | Strategic Business Manager and John Hutton, Interim Strategic Business Manager

**Authorised by Group Manager:** Justine Daw, Pou Tātaki, on 06 April 2022

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### He Rāpopoto hautū / Executive summary

The Kaipara Moana Remediation (KMR) Programme Deed of Funding with the Ministry for the Environment (MfE) requires the KMR Joint Committee (Joint Committee) to prepare a draft Annual Work Plan for each Financial Year of the programme, and submit this draft to MfE for review and comment.

This report summarises key elements of the draft Year 3 Annual Work Plan (the Work Plan) for the 2022-23 financial year. The draft Work Plan is organised around six work programmes. It is focussed on a sustainable scale up of the KMR programme, in line with the KMR Vision and four key investment objectives identified in the Kaipara Moana Remediation Memorandum of Understanding. The draft Work Plan is appended (Attachment 1).

The proposed KMR budget for Year 3 is \$16.584 million in total programme budget value (i.e including cash and in-kind contribution value). This estimate includes funding for new projects as well as for current projects that will continue in 2022/23. On current estimates, KMR will not need to draw down additional grants funding from MfE in the first half of 2022/23.

Direction is sought from the Joint Committee on the draft Work Plan. The draft will be further refined in response to feedback from the Joint Committee before submission to MfE for feedback by 30 April. The budget and Key Performance Indicators will also be refined, as staff refine modelling and get a progressively more accurate view of actuals under the current (Year 2) 2021-22 budget and funding that will need to roll over into Year 3.

A delegation is sought from the Joint Committee for the Chair and Deputy Chair of the Joint Committee to approve a final draft Work Plan for provision to MfE. Staff will update the Joint Committee on progress in May, and provide a final Work Plan for consideration and approval in June.

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### Ngā tūtohu / Recommendation(s)

1. That the report 'Year 3 Annual Work Plan (Draft)' by Stephanie Versteeg, Amo-Rautaki Pākihi | Strategic Business Manager and John Hutton, Interim Strategic Business Manager and dated 6 April 2022, be received (*Attachment 1*).
2. *Note* the KMR work programme is now structured across six key areas and, while many Year 2 projects are continuing in Year 3, budget project codes now align to the new work programme structure (refer Table 5 in this report).
3. *Note* the draft Year 3 Work Plan budget totals \$16.584 million (total programme value excluding GST).
4. *Note* the Year 3 Annual Work Plan budget and KPIs will continue to change as modelling is refined and it becomes clearer what Year 2 budget needs to carry over into Year 3.
5. *Note* there are inherent challenges in modelling uptake of remediation activity, as KMR is a voluntary programme, and uptake can be highly variable depending on human capacity, economic settings and weather.

6. *Note* that given the uncertainties in KMR's operating environment, we have taken a moderate approach to estimating uptake in Year 3, which can be revised as the year progresses, if required.
  7. *Note* a draft Year 3 Annual Work Plan needs to be submitted to the Ministry for the Environment by 30 April, and the Ministry can request any reasonable modifications within 20 working days.
  8. *Agree* to delegate approval of a revised draft Year 3 Annual Work Plan for submission to the Ministry for the Environment to the Joint Committee Chair and Deputy Chair.
  9. *Note* the Joint Committee will receive a progress update on the Year 3 Annual Work Plan in May and a final draft for approval in June.
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### Horopaki / Context

1. The draft Year 3 Annual Work Plan must be submitted to the Ministry for the Environment by 30 April for their feedback. The Ministry has 20 working days following that to request any reasonable modifications to the plan.
  2. In the Joint Committee workshop on 14 March 2022, KMR staff sought feedback from the Joint Committee on high level direction for the Year 3 Annual Work Plan. The draft Work Plan in Appendix One is consistent with this direction.
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### Tātari me ngā tūtohu / Analysis and advice

1. The draft Work Plan adopts the new work programme structure, which has been previously tested with the Joint Committee and which forms the basis of the Pou Tātaki's regular reporting. The Work Plan is drafted in the same template as used in earlier years. MfE has previously agreed to the use of this template.
2. In summary, the Year 3 work plan:
  - a. is focussed on **scaling up delivery of Sediment Reduction Plans and associated remediation activity**.
  - b. **includes new initiatives that will enable implementation of Kōrero Tuku Iho** (KMR's Mātauranga Māori Strategy) and its alignment within the KMR programme, enable **effective long-term monitoring and evaluation**, and support development of **partnerships that bring in third party contributions** to reduce costs to those taking action in the KMR programme.
  - c. provides operational funding for the Kaipara Maurikura, the Joint Committee and the development of Digital Tools in line with previous Work Plans, and allocates a major proportion of the communications budget for targeted **outreach and engagement** with communities, Kaipara Uri, iwi/hapū, marae and landowners.
3. The draft Work Plan will be further refined prior to provision to MfE, to take account of any feedback from the Joint Committee.
4. Project budgets in the draft Work Plan represent the estimated quantum required to achieve the identified outcomes. They also include an initial estimate of the quantum of grant funding that will need to be rolled over from the current Year 2 (2021-2022) financial year.
5. These budgets are not final. Modelling of assumptions for remediation activity will be further refined during April. Although individual project budgets will be agreed in June, full management of the budget for the 2022-2023 financial year (FY2022/23) is only possible

after the current financial year has concluded, and we have a firm view of actuals and the amount of funding that needs to roll over. This is particularly the case for projects that run between financial years.

6. As staff monitor actual and expected expenditure, it will become clear whether the programme needs to draw down additional funding from MfE in the first half of the next financial year. Current budget estimates suggest that additional grants funding may need to be drawn down from the Ministry in the second half of FY2022/23. We will keep both MfE and the Joint Committee closely in the loop on this issue.
7. A key requirement in the Deed of Funding is for Crown contributions to be matched (i.e. at least one-to-one) by 'other' contributions, which include council funds, landowner contributions, and industry, philanthropic and community contributions. It is important this balance of funding is maintained over each financial year both consistency of approach and to ensure the Crown retains confidence funding obligations are met. The draft Work Plan sets out a proposed apportionment of funding sources for each project area.
8. In the Joint Committee workshop on 17 March 2022, discussion was had on how the Year 3 Work Plan should include a 'strategic korowai' to signal KMR direction beyond Year 3. Although this thinking is informing the approach being taken in the Year 3 Work Plan, the strategic korowai will be presented in a separate, high-level strategic document, which includes a summary of the Annual Work Plan, and contextualises it in ways that make sense for a public audience.
9. There is an opportunity to review KMR programme phasing in the middle of this year, aligned to the MfE mid-term review. This review will not impact on what we consider to be a sustainable rate of scale up for Year 3. Regardless of phasing, the rate of delivery of remediation works KMR programme needs to scale up in a way that is ambitious, achievable and sustainable.
10. Table 1 below summarises the six KMR work programme areas. Likely budget and apportionment between funding sources is identified.
11. The draft Work Plan has a simplified structure this year, with 12 line items across the six KMR work programme areas. Within these work programme areas, in particular Remediation Grants and Partnerships, and Workforce and Capability Development, staff will manage a number of project level contracts and budgets (including the Catchment Reference Groups' \$1.160 million allocation), Fonterra partnership (estimated at \$2.812 million), and the programme of digital tools development). Some of these projects are already committed to, while others will be developed over the year.

**Table 1: Overview by work programme area of KMR planned mahi in Year 3**

Work programme area	Proposed Year 3 funding			Summary of budget area, in particular key changes or additions relative to Year 2
	Crown	Council/ Landowner /other	Total	
Programme delivery – sediment reduction	4.954	5.233	10.187	<ol style="list-style-type: none"> <li><b>1. Remediation grants and partnerships:</b> Scale up of remediation through Landowner Grants and the Whenua Whānui Fund, and the development of Catchment Reference Groups, and continuation of key partnerships with Kaipara Uri, Fonterra and The Forest Bridge Trust.</li> <li><b>2. Workforce and capability development:</b> Increased focus, including Field Advisor training and mentoring, nursery support, and Employment Hub implementation.</li> </ol>
Thriving Maurikura	0.717	1.587	2.303	<ol style="list-style-type: none"> <li><b>3. Thriving Maurikura:</b> Likely a slight increase to Kaipara Maurikura budget.</li> </ol>
Governance, planning & reporting	0.075	0.305	0.380	<ol style="list-style-type: none"> <li><b>4. Governance:</b> No change to Joint Committee costs</li> <li><b>5. Programme monitoring:</b> New project to develop a programme monitoring and evaluation framework, expected to kick off in early 2023, to support outcome reporting</li> </ol>
Digital tools	1.687	0.458	2.145	<ol style="list-style-type: none"> <li><b>6. System development and maintenance:</b> Continuation of existing projects with some additional budget for Phase 2 of digital tools, as well as ongoing maintenance.</li> <li><b>7. System governance and improvements:</b> Finalising digital improvements for sediment risk and wetlands, and ongoing hosting of a Technical Reference Group.</li> </ol>
Engagement & partnerships	0.120	0.120	0.240	<ol style="list-style-type: none"> <li><b>8. Communications:</b> Budget reduced (with corresponding increase in 9 below)</li> <li><b>9. Community outreach:</b> New budget area focused on community/iwi/hapū outreach to build awareness of and participation in KMR.</li> </ol>
Strategy & opportunities	0.457	0.223	0.680	<ol style="list-style-type: none"> <li><b>10. Soil Conservation Strategy:</b> Budget rolls over to develop, test and roll out Strategy</li> <li><b>11. Korero Tuku Iho:</b> New two-year implementation project (to be refined following detailed project planning and costing)</li> <li><b>12. New opportunities and partnerships:</b> Small new budget to seek new opportunities.</li> </ol>
<b>TOTAL</b>	8.367	8.218	16.584	

12. Draft Key Performance Indicators are set out below. These will be updated as modelling is refined during April.

**Table 2: Key Performance Indicators**

Focus Area	Metric	Six-month target	Total Year 3 target	% change from Year 2
Sediment reduction activities	Number of Farm Environment Plans completed (total)	175	350	+41%
	• Sediment Reduction Plans	105	210	+9%
	• Tiaki FEPs	70	140	+150%
	Area (ha) of land covered by Farm Environment Plans completed	35,994	71,988	+48%
Freshwater restoration	Number of plants planted in riparian, lake, or wetlands areas	107,459	608,934	-6%
	Area (ha) of riparian, lake, or wetlands planting completed <sup>1</sup>	22	122	-16%
	Length (km) of new fencing constructed	122	225	+34%
Other soil conservation measures	Area (ha) of afforestation, space planting or biodiversity planting not in riparian, lake, or wetlands margins completed	0	Up to 150 (TBC) <sup>2</sup>	
Nature based employment	Number of people-hours worked in each reporting period	41,499 (26.6 FTE)	109,886 (70.4 FTE)	+48%
	Number of people undertaking training in each reporting period	TBC	TBC	TBC

Budget by funding source

13. As noted, Crown funding of the KMR programme requires that there is matching (i.e. one-to-one) co-funding from a range of sources including councils, landowners, industry associations and philanthropic funders, and others, over the whole of the programme's life.

14. The KMR programme endeavours to achieve this funding split in each Annual Work Plan. The split in the proposed budget is as follows:

<sup>1</sup> This has decreased more than total plants as we now recommend higher numbers of stems per hectare for planting in land immediately adjacent to a waterway.

<sup>2</sup> KPI will depend on the agreed Soil Conservation Strategy mix of remediation activities

**Table 3: Funding split by sources (rounded)**

Source	%
Crown	50
Council	20
Industry/NGO	3
Landowner/other	26

Contrasting Year 2 and 3 budgets

15. Table 4 compares the final Year 2 budget with the draft Year 3 budget. The overall Year 3 budget is less than in Year 2, reflecting that staff have taken a moderate approach to estimating level of delivery in Year 3. Based on current progress through Year 2, delivering the level of remediation proposed for Year 3 would likely be a significant scale up.

**Table 4: Comparison of Year 2 (final) and Year 3 (estimated) budgets**

Funding parties	Contribution (\$ million)	% of total Year 2 budget	Estimated contribution (\$ million)	% of total Year 3 budget
Auckland Council/ Northland Regional Council	3.327	17	3.400	20
Industry/NGO	0.450	2	0.497	3
Landowners/Other	5.893	30	4.321	26
Maximum Crown contribution approved for the year	10.276	52	8.367	50
Total cost of programme	19.945	100	16.584	100

Remediation activity, including potential new soil conservation measures

16. At its core, the KMR programme funds the development of Sediment Reduction Plans and the priority works identified in those. Different delivery mechanisms target different landowner groups or interests:
- Sediment Reduction Plans (or equivalent) are delivered via KMR Field Advisors, or third party advisors such as Fonterra Sustainable Dairy Advisors.
  - Remediation activity can be funded via Landowner Grants, Whenua Whānui Funded projects, Catchment Reference Group projects, Fonterra Tiaki projects, and potentially other third parties in future.
17. It is inherently challenging to model programme delivery, and project the rate of scale up, for a number of reasons, including:
- The programme is still scaling up:** FY22/23 will only be the first fully operational year of KMR programme activity, the Maurikura has only recently come up to capacity, and newly trained Field Advisors are still getting up to speed;
  - Diverse delivery models with growing understanding of cost-effectiveness:** The programme has a range of delivery mechanisms and funding types, and knowledge

of the cost of working with landowners to develop and deliver sediment remediation activities through the variety of mechanisms and funds is still developing;

c. **Uncertainty** about:

- i. External policy and economic factors, and how these will influence KMR delivery and landowner decision-making;
- ii. KMR policy settings that will result from the forthcoming Soil Conservation Strategy, and how this will impact uptake; and
- iii. the prevalence of COVID-19 in the community, its impact on uptake, and future policy settings in place to manage risks from the pandemic.

18. Given this, KMR has taken a moderate (middle-of-the-road) approach to estimating the level of scale up in Year 3 of the programme, taking into account:

- a. Existing SRPs and ongoing engagement with landowners on these
- b. Key contracts and projects already underway or in development (e.g. Fonterra, Catchment Reference Groups);
- c. The number of KMR Field Advisors likely to be in place and rate of delivery over the coming year; and
- d. Available evidence about the rate and cost of interventions to date

19. KMR has assumed that the Soil Conservation Strategy is operational by early 2023, and that up to 10% of remediation value will be on soil conservation measures. The average cost of implementing soil conservation measures on one hectare of hill country will impact on the area that can be treated with this proportion of remediation spend. For example, if the average cost is \$5,000/ha then around 140 hectares could be treated. Whereas if the average cost were equivalent to the cost of one hectare of riparian planting (\$20,000/ha) then around 35 hectares could be treated for the same level of investment.

Mapping Year 2 and Year 3 work programme areas

20. As noted, the KMR Programme is structured around six work programme areas. Within each are a number of projects. Many of the projects are a continuation of existing Year 2 projects, or in some instances come from a reconfiguration or modification of them.

21. The table below summarise the status of Year 2 projects and whether they are proposed to be closed, or continue as Year 3 projects.

**Key**

Closed or completed
Funding carried over to enable project completion (no new activity or funding).
Project continues or is extended under different project code
Significantly reconfigured
Continues

**Table 5: Year 1 projects mapped into Year 3 work programme areas**

Year 2 workstreams	Year 3 work programme areas
<b>Remediation</b>	
<b>K2021-001</b> Sediment Reduction Plans – Remediation Grants Funding	Project continues, but reconfigured into <b>K2022-001</b> Remediation grants
<b>K2021-002</b> Kaipara Uri Partnership	Project continues, with funding allocated from <b>K2022-001</b> Remediation grants.
<b>K2021-003</b> Catchment Reference Group Projects	Project continues, with funding allocated from <b>K2022-001</b> Remediation grants.
<b>K2020-005</b> NRC (North Kaipara) Grants Funding	Project completed. This was only intended as a stopgap while KMR processes were put in place. However, further eligible activity can be funded under <b>K2022-001</b> Remediation grants.
<b>K2020-006</b> Fonterra Tiaki Partnership	Project continues, with funding allocated from <b>K2022-001</b> Remediation grants.
<b>K2020-007</b> Waiotū Catchment Care Group	Project closed, but further eligible activity can be funded under <b>K2022-001</b> Remediation grants.
<b>K2020-008</b> Waterway Wetland Remediation – Forest Bridge Trust	Further contract likely, with funding allocated from <b>K2022-001</b> Remediation grants.
<b>Advocacy and influence</b>	
<b>K2021-004</b> Communications Strategy Implementation	Continued under <b>K2022-008</b> Communications
<b>Governance, Management &amp; Planning</b>	
<b>K2021-005</b> Kaipara Maurikura	Continued
<b>K2021-006</b> Governance Costs	Continued
<b>K2021-007</b> Digital tools for Sediment Reduction Plans and grant funding administration	Project continues, with funding allocated from <b>K2022-005</b> System development and maintenance
<b>K2020-011</b> Digital tools – design, preparation and procurement	Project completed, as the Digital Tools projects are now underway with funding allocated from <b>K2022-005</b> System development and maintenance.
<b>K2020-012</b> Fresh Water Management Tool – Kaipara	Project continues, with funding allocated from <b>K2022-005</b> System development and maintenance
<b>K2020-015</b> Land Features – Highly Erodible Land Delineation	Project near completion, with funding carried over into <b>K2022-006</b> System Governance and Improvements
<b>K2020-016</b> Wetland Features – Mapping, delineation, and prioritisation	Project closed – the KMR-funded component of this collaborative project will be paid out by the end of FY2021/22, and budget to operationalise this within KMR will be allocated from <b>K2022-006</b> System Governance and Improvements.
<b>K2020-009</b> Advisor Training and Accreditation	Project completed and reconfigured under <b>K2022-003</b> Capability and Workforce Development
<b>K2020-002</b> Kaipara Nursery Strategy (Stage 2)	Project completed and reconfigured under <b>K2022-003</b> Capability and Workforce Development

<b>K2020-004</b> Te Paiaka – Native Root Project	Project closed – KMR contribution to this work will conclude by the end of FY2021/22. Auckland Council is finalising project outputs, which KMR will integrate within the programme approach to riparian management.
<b>K2020-14</b> Korero Tuku Iho (Mātauranga Māori Strategy)	Project continued under <b>K2022-009 Korero Tuku Iho (Mātauranga Māori) project development and implementation</b>
<b>K2020-014</b> The South Kaipara Streams Project – Stage 1	Project completed – the KMR-funded component of this work has concluded and Auckland Council will take the work forward.
<b>K2021-008</b> Soil Conservation Strategy	Continued

## Considerations

### 1. Aromātai whāinga haumi mō te oranga / Wellbeing Investment objectives and assessment

Projects within the Year 2 Work Plan have been assessed as contributing to meeting the wellbeing investment objectives of the KMR programme.

### 2. Ngā ritenga take pūtea / Financial implications

Year 3 Annual Work Plan costs are anticipated to be met through a combination of Crown grant funding, cash and in-kind contributions by councils, and third party and land-owner contributions. The assumption is that Auckland Council and Northland Regional Council will deliver financial contributions to the KMR Programme in line with commitments in their Long Term Plans, and that Ministers will accept the programme will meet its co-funding obligations and therefore confirm Crown grant funding to the 6 years specified in the Deed of Funding.

### 3. Ngā hiranga me ngā hononga / Significance and Engagement

In relation to section 79 of the Local Government Act 2002, the decisions arising from this report are considered to be of low significance when assessed against Northland Regional Council's significance and engagement policy. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that the Joint Committee is able to make these decisions without undertaking further consultation or engagement.<sup>3</sup>

### 4. Ngā tūraru me ngā mauru / Risks and mitigation

Risks and mitigations will be managed across Year 3 Work Plan projects. Ongoing risk identification and management will be required, particularly in projects where further strategy and delivery specification is required.

### 5. Ngā whāinga mō āmuri / Next steps

If approved, then the Chair and Deputy Chair will have delegated authority to approve a revised paper for provision to the Ministry for the Environment by 30 April. The Ministry will then have 20 working days to review and either accept it, or request 'reasonable modifications'. If modifications are sought the Joint Committee will, 'as it reasonably considers appropriate update the draft Annual Work Plan accordingly and resubmit'.

The approach proposed is for the Joint Committee to reserve time at the Hui on 13 June to consider any requested modifications from MfE, or other adjustments that may be required

<sup>3</sup> This Joint Committee operating under the Local Government Act which requires a significance and engagement policy (which identifies when matters require special consultation with tangata whenua and the community) and to have regard to that policy when making decisions. As the administrative support for the joint committee is provided by the Northland Regional Council, it's that councils Significant and Engagement Policy that will apply to Joint Committee decision making.

after further consultation with MfE. It should be noted that better information on Year 2 Work Plan expenditure at the end of the 2021-22 financial year, and any associated carry-over of Year 2 funds into Year 3, will be available in June/July, and the estimates provided in the Year 3 Work Plan will be updated to reflect this.

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### **Ngā tapirihanga / Attachments**

Attachment 1: Kaipara Moana Remediation Programme Year 3 Annual Work Plan (Draft)

# **Kaipara Moana Remediation Programme**

## **Annual Work Plan**

### **Undertaken by**

**Ngā Maunga Whakahii o Kaipara, Te Rūnanga o  
Ngāti Whātua, Te Uri o Hau Settlement Trust,  
Northland Regional Council, and Auckland Council**

**(Year Three - 2022/23)**

## 1 Contact details

KMR main contact (name and organisation)	Steph Versteeg	Ministry's main contact	
Organisation	Kaipara Maurikura		
Email address	stephaniev@kmr.org.nz	Email address	
Phone	027 281 9106	Phone	
Postal address	c/o Northland Regional Council Private Bag 9021 Whangārei Mail Centre Whangārei 0148	Postal address	PO Box 10362 Wellington 6143
Physical address	36 Water Street  Whangārei 0110	Physical address	23 Kate Sheppard Pl  Wellington 6011

## 2 Programme overview

<b>Kaipara Moana Remediation Programme</b>	
The Kaipara Moana Remediation Programme seeks to halt degradation of the Kaipara Moana through working towards more productive, sustainable, and high value use of land within the Kaipara catchment.	
Programme duration	6 years (2020/21 – 2026/27)
Total cost	\$200,000,000
Total Crown contribution	\$100,000,000 (subject to conditions)

## 3 Environmental compliance

Please complete this section for any statutory permissions or consents that you require in this financial year.

<p>Do you require any statutory or non-statutory permissions to complete activities set out in this Annual Work Plan?</p> <p><i>For example, resource consents, planning consents, or landowner permissions?</i></p>	<p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p><i>If yes, which permission(s) are required? Have you applied for these? If so, when is a decision expected? (If date of decision is unknown, please provide a comment.)</i></p>
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4 Project key tasks/activities for Year 2 (2022/23)					
Work programme	YEAR 3 Projects	Key outputs	YEAR 3 Estimated budget (\$ million)		
			Crown contribution	Other (Council, Landowner, Partner) Contribution	TOTAL Budget
<b>Programme delivery - sediment reduction</b>			5.311	4.818	10.836
<b>Programme delivery – sediment reduction</b>	<p><b>K2022-001 Remediation grants and partnerships</b></p> <p>Grants funding to landowners of all types across the Kaipara Moana catchment.</p> <p>Funding is delivered direct to landowners through a Landowner Grants Scheme and to collective initiatives (for example, by owners of land in multiple ownership, community groups and marae) through a Whenua Whānui Fund.</p> <p>This funding provides for:</p> <ul style="list-style-type: none"> <li>- preparation of Sediment Reduction Plans, which identify priority works to reduce sediment and act as funding agreements to undertake these actions.</li> <li>- a KMR ‘contribution’ to the cost of works at 50% of the market-standard of the cost, with the landowner covering the balance through cash or in-kind contributions.</li> <li>- a contribution to governance, project management and administration costs (in some circumstances).</li> </ul> <p>It also supports remediation partnerships:</p> <ul style="list-style-type: none"> <li>- Kaipara Uri (\$0.300m) are a key delivery partner, supporting with project development and delivery of SRPs, with</li> </ul>	<p>Uptake of Sediment Reduction Plans and quantum of individual landowner spend per property will depend on success of KMR engagement strategy, landowner willingness and capacity to engage, and the rate at which Plans are completed within this financial year.</p> <p>Outputs identified below are modelled estimates and will be subject to change:</p> <ul style="list-style-type: none"> <li>• Up to 210 Sediment Reduction Plans (grant funding contracts) and 140 Tiaki FEPs completed, each identifying 2-3 years of remediation projects per property, with work planned and scheduled</li> <li>• Up to 72,000 hectares of landownership engaged (i.e., included within a Sediment Reduction Plan).</li> <li>• Up to 225 km of new riparian and wetland fencing built or under contract to be built</li> </ul>	4.954	5.233	10.187

	<p>delivery of associated remediation funding associated with these plans administered through the Maurikura</p> <ul style="list-style-type: none"> <li>- Fonterra (\$2.812) who develops Tiaki Farm Environment Plans (FEPs) and delivers remediation grants, and</li> <li>- three Catchment Reference Groups (\$1.160) in the Mangakāhia, the Wairua and the Hōteu river systems, which are being established to enable mana whenua not represented by Kaipara Uri entities to assess and fund remediation projects.</li> </ul> <p>Previous catchment group projects (K2020-007 Waiotū Catchment Care Group project and K2020-008 Waterway Wetland Remediation – Forest Bridge Trust) are now eligible for funding under the Whenua Whānui Fund, and discussions are progressing about the next stage of partnership with these groups.</p>	<ul style="list-style-type: none"> <li>• Up to 122 ha of planting in riparian, wetland or lake margins completed or under contract to be completed</li> <li>• Up to 150 ha of afforestation, space planting or biodiversity planting outside of riparian and wetland areas, subject to finalisation of a soil conservation policy.</li> </ul> <p>Remediation works outputs (i.e., kms of fencing) will be tracked both when a Sediment Reduction Plan is agreed with a landowner, and then when projects included in the plan are signed off as completed.</p> <p>Workforce development and FTE outputs are modelled based on assumptions about remediation works outputs.</p>			
<b>Programme delivery – sediment reduction</b>	<p><b>K2022-002 Capability and Workforce Development</b></p> <p>A range of activity to implement the Kaipara Moana Nursery Strategy and Employment Strategy. This includes:</p> <ul style="list-style-type: none"> <li>- Providing strategic and technical advice on nursery development</li> <li>- Continuation of a partnership with Te Arai Native Nursery</li> <li>- Field Advisor training, community of practice, professional development, mentoring and support, and access to accreditation</li> </ul>	<p>Continuation of strategic partnership with Te Arai nurseries (potential further outputs to be negotiated)</p> <p>2 x week long field advisor trainings, 6 x one day introductory sessions, and a series of professional development workshops.</p> <p>Implementation of a (mobile) employment hub, subject to co-design with key partners.</p> <p>Apprenticeship/internships.</p>	0.357	0.292	0.649

	<ul style="list-style-type: none"> <li>- Implementation of the employment hub in partnership with MSD, uri and other partners</li> <li>- Internships/apprenticeships for tangata whenua.</li> </ul>				
<b>Thriving Maurikura</b>			0.717	1.587	2.303
<b>Thriving Maurikura</b>	<p><b>K2021-005 Kaipara Maurikura</b></p> <p>The Kaipara Maurikura is the operational vehicle for the KMR Programme. It is established as a business unit within the Northland Regional Council, until such time as a statutory co-governance body for the Kaipara is established.</p> <p>The Kaipara Maurikura currently employs 13 staff (including three secondees) who fulfil the leadership, engagement, communications, project management, strategic and administrative roles required to drive remediation work. One vacancy remains vacant, and a needs assessment will be undertaken before filling this to ensure it meets critical capability needs.</p> <p>Budget includes costs of office space, IT, recruitment, and related costs, delivered via a Service Level Agreement with Northland Regional Council.</p> <p>The Pou Tātaki (unit manager) will have a budget for consultant, legal and sundries of \$200,000.</p>	<p>Delivery of programme level KPIs.</p> <p>Timely delivery of required reporting outputs to the Ministry for the Environment:</p> <ul style="list-style-type: none"> <li>• Quarterly employment update (via survey monkey)</li> <li>• Six monthly and Annual reporting</li> <li>• Annual independent financial and compliance audit</li> </ul>	0.717	1.587	2.303
<b>Governance, Planning and Reporting</b>			0.075	0.305	0.380
<b>Governance, Planning and Reporting</b>	<p><b>K2021-006 Governance</b></p> <p>Kaipara Moana Remediation Joint Committee costs including Kaipara Uri member fees, venue</p>	<p>Effective KMR Programme governance through the Kaipara Moana Remediation Joint Committee, including:</p>	0.000	0.200	0.200

	<p>hire, catering, koha, travel and other associated costs.</p> <p>Note – Kaipara Maurikura staff provide administrative support for the Joint Committee (budgeted for separately under K2021-005 above).</p>	<ul style="list-style-type: none"> <li>• 5-7 Business meetings</li> <li>• 5-7 Workshops</li> <li>• Other virtual workshops as required</li> </ul>			
<b>Governance, Planning and Reporting</b>	<p><b>K2022-003 Programme monitoring and evaluation</b></p> <p>Delivery of planning, reporting and audit requirements, and development of an effective, long-term and holistic framework for monitoring and evaluation.</p>	<p>Requirements around planning and reporting, and audit are met.</p> <p>Delivery of a plan for programme monitoring and evaluation.</p>	0.075	0.105	0.180
<b>Digital Tools</b>			1.687	0.458	2.145
<b>Digital Tools</b>	<p><b>K2022-004 System development and maintenance</b></p> <p>Development and maintenance of digital tools to support the KMR Programme and ensure efficient and effective delivery of remediation works.</p> <p>Specifically, these tools will:</p> <ul style="list-style-type: none"> <li>• manage the application, approval and administration of KMR grant funding in an accurate and transparent manner</li> <li>• store catchment-specific environmental data to identify and communicate sediment risk on properties</li> <li>• generate Sediment Reduction Plans, able to act as a basic digital Farm Environment Plan platform if farmers do not have one</li> <li>• provide a water quality accounting framework *</li> </ul>	<p>Delivery of:</p> <ul style="list-style-type: none"> <li>• A grants management system to provide KMR funding effectively and transparently to landowners and community groups.</li> <li>• A farm planning platform with a focus on sediment-reduction that provides mapping and prioritisation tools to the KMR advisors who will work with landowners and community groups to identify projects for funding support.</li> <li>• A Freshwater Management Tool to support investment decision-making, farm plan prioritisation, and accounting and reporting of water quality outcomes.</li> </ul>	1.606	0.383	1.989

	<p>These platforms will be able to be adapted and further developed, as required, in response to future regulatory requirements for Freshwater Farm Plans.</p> <p>* The full remaining budget for this element is recorded in this FY to ensure future commitments are covered.</p>				
<b>Digital Tools</b>	<p><b>K2022-005 System Governance and Improvements</b></p> <p>KMR investment in previous years has enabled development of spatial datasets to assist the targeting and prioritisation of investment and support in the Kaipara catchment.</p> <p>A project from previous work plans (K2020-015 Land Features – Highly Erodible Land Delineation) will be completed by August 2022. \$46,200 has been rolled over from Year 2 to cover payment of the final project deliverable.</p> <p>A Technical Reference Group is being established to provide ongoing oversight of digital tools and datasets. Budget includes some costs of peer review and the ongoing hosting and storage of deliverables and derivatives.</p>	<p>Sediment risk dataset that will assist the locational definition of where work in the Kaipara Moana catchment should be located and prioritised.</p> <p>Effective data governance.</p>	0.156	0.081	0.075
<b>Engagement and Partnership</b>			0.120	0.120	0.240
<b>Engagement and Partnership</b>	<p><b>K2022-006 Engagement</b></p> <p>This workstream will publicise the work the KMR is doing, while informing landowners and potential clients the benefits of working with the KMR programme.</p>	<p>Regular e-newsletters, website/news updates, establishment and management of social media networks, and standard print/media coverage (either bought, or organic).</p> <p>Creation and publication of collateral, media and informational communication</p>	0.050	0.050	0.100

		tools (brochures, newsletters, project updates).			
<b>Engagement and Partnership</b>	<p><b>K2022-007 Community Outreach &amp; Partnership</b></p> <p>Community outreach enables the programme to reaching landowners of all types, as well as programme partners and stakeholders, thereby driving awareness and uptake of the programme.</p> <p>The community outreach will cover three main areas:</p> <ol style="list-style-type: none"> <li>1) Marae/Community led engagement. These are held at marae, or with community organisations, and follow a more informal wananga format, where we showcase the work KMR does and can do, but allow more time for interested parties to lead the conversations.</li> <li>2) A Partnership Forum with industry, NGOs, and those who work in and around the Kaipara Moana Catchment.</li> <li>3) A Public Forum Hui, that showcases the learnings, effects, and improvements the KMR is making on the moana.</li> </ol>	<p>We will deliver approximately:</p> <ul style="list-style-type: none"> <li>- a rolling calendar of marae or community-based engagement</li> <li>- four Partnership Forum hui, and</li> <li>- four Public Forum hui.</li> </ul>	0.070	0.070	0.140
<b>Strategy and Opportunities</b>			0.457	0.223	0.680
<b>Strategy and Opportunities</b>	<ul style="list-style-type: none"> <li>• <b>K2022-008 Kōrero Tuku Iho (Mātauranga Māori) strategy development and implementation</b></li> </ul> <p>Environs has been contracted by the KMR programme to lead and coordinate completion of this strategy and its implementation. The project formally kicked</p>	A mātauranga framework that aligns the KMR operational programme with Kaipara Uri aspirations.	0.382	0.173	0.555

	<p>off in early 2022, and incorporates K2020-14 from the Year 2 Work Plan.</p> <p>Initially, this two-year project will develop a place-based articulation of Uri values, and aspirations for use of land near waterways. An expert project team will undertake interviews and hui, and use a range of media (e.g. video, spatial analysis) to document and communicate findings for Uri and partners.</p> <p>The project will bring an indigenous worldview into KMR, in line with the four pou and the principle of partnership. This will enable local environmental knowledge to influence KMR planning and remediation projects, and support broader freshwater policy implementation.</p> <p>The full budget for this project is recorded in this FY to ensure future commitments are covered.</p>				
<b>Strategy and Opportunities</b>	<p><b>K2021-008 Soil Conservation Strategy</b></p> <p>Strategy drawing on existing literature and research to recommend the KMR Programme’s approach to management of highly erodible land to reduce sediment loss. This will include assessment of options for retirement under plantation forestry or native, space planting to manage land in pasture, and alternatives land-use activities that generate soil conservation benefits while generating alternative incomes for landowners. The Strategy will inform decisions to provide KMR grants funding support to landowners in these areas.</p> <p>Funding has rolled over from Year 2. The Strategy is expected to be in place and operationalised by early 2023.</p>	Completed Soil Conservation Strategy, including implementation plan and recommendations to Joint Committee.	0.050	0.050	0.100

<p><b>Strategy and Opportunities</b></p>	<p><b>K2022-009 New Partnerships and Opportunities</b>                  Developing opportunities with third parties that will deliver near-term benefit to KMR landowners. These opportunities are focused on reducing the cost to the landowner of KMR remediation activity, thereby increasing fund accessibility. Opportunities will also reduce the pressure on KMR budget, allowing KMR to reach more landowners, and will support multiple outcomes in line KMR vision and investment objectives.</p>	<p>Establishment of at least one partnership that brings in third party funding to reduce costs to landowners of undertaking remediation.</p>	<p>0.025</p>	<p>0.000</p>	<p>0.025</p>
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## 5 Funding Information for Year 3

Please provide details of all organisations that are contributing cash to the project (this excludes in-kind costs such as donations of time, equipment etc for this financial year). Please identify whether these contributions are confirmed or pending. If pending please provide an estimation on when you expect these funds to be confirmed.

Funding parties	Contribution (\$ million)	Funding confirmed or pending
Auckland Council/ Northland Regional Council	\$3.400	Confirmed.
Industry/NGO	\$0.497	Confirmed. Additional contributions could be developed under new partnerships.
Landowners/Other	\$4.321	Pending as outcome of remediation work completed through Sediment Reduction Plans and related grants funding.
Maximum Crown contribution approved for the year	\$8.367	This includes estimated funding rolled over from the 2021-22 financial year.
Total cost of programme for this financial year	\$16.584	

## 6 Contribution to the Jobs for Nature Focus Area Indicators

*The Kaipara Moana Remediation funding is part of the Government Jobs for Nature Programme. This programme has specific targets and indicators for that will be used to track the impact of the programme. You will report on progress towards your targets over the life of your project. Delete the Metrics and/or Focus Areas that are not relevant to your project*

**Note** – the metrics provided below are estimates as at 4 April. These will be refined as FY2022-23 progresses and as KMR grants funding is taken up by landowners (particularly through Sediment Reduction Plans). There is significant uncertainty on the speed and level to which grants funding will be taken up. Assumptions will be reviewed as better data based on direct engagement with landowners is available. Assumptions and calculations on the below metrics have been provided separately to MFE.

Focus Area	Metric	Six-month target	Total Year 3 target
Sediment reduction activities	Number of Farm Environment Plans completed (total)	175	350
	<ul style="list-style-type: none"> <li>• Sediment Reduction Plans</li> <li>• Tiaki FEPs</li> </ul>	105 70	210 140
	Area (ha) of works covered by Farm Environment Plans completed	35,994	71,988
Freshwater restoration	Number of plants planted in riparian, lake, or wetlands areas	107,459	608,934
	Area (ha) of riparian, lake, or wetlands planting completed	22	122
	Length (km) of new fencing constructed	122	225
Other soil conservation measures	Area (ha) of afforestation, space planting or biodiversity planting not in riparian, lake, or wetlands margins completed	0	Up to 150 ha (TBC)
Nature based employment	Number of people-hours worked in each reporting period	41,499 (26.6 FTE)	109,886 (70.4 FTE)
	Number of people undertaking training in each reporting period	TBC	TBC

## 7 Risk management

Provide a brief description of the major risks to the project achieving the tasks and activities in this financial year. Include consideration of potential barriers that may pose a risk to the success of the project. Where possible give an indication of the likelihood and significance of the risk and any mitigation strategies to be included in the project.

Potential risk	Level of risk	Impact on project	Consequence on project	Strategy to mitigate
<i>Identify the potential risk to your project (for example, project not completed on time, unpredictable events such as weather, lack of resource commitment, time and cost estimates too optimistic, unexpected budget cuts, stakeholders changing requirements after the project has started, risks to the industry or sector to which the organisation belongs).</i>	<i>Low, medium or high.</i>	<i>Describe the impact the risk would have on the project (for example, misunderstandings, duplication of work, incomplete work).</i>	<i>Minor, moderate or severe.</i>	<i>Describe the process you will use to minimise and manage the risk (for example, project manager monitors functional roles to ensure enough time is allocated to complete each task/activity and the project as a whole).</i>
<b>Strategic risks - Changing operating environment</b>				
1. Political or investor support for KMR wanes	Low	KMR is a long-term programme and waning support may reduce landowner certainty about support for activity and compromise ability to achieve programme goals.	High	<ul style="list-style-type: none"> <li>Implementation of KMR Communications Plan and Engagement Plan to maintain understanding about the programme objectives and progress.</li> <li>Programme of senior-level engagement by Pou Tātaki</li> </ul>
2. Farm Plan regulations reduce uptake of KMR services	Medium	Reduced uptake would compromise programme objectives. As KMR can support landowners to meet coming regulatory requirements, this would also slow achievement of regulatory objectives.	Medium	<ul style="list-style-type: none"> <li>Communications Plan and Engagement Plan implementation</li> <li>KMR Landowner Grants and Whenua Whānui Fund application engagement / roll-out</li> <li>Landowner grants funding policy supports landowners to complete Freshwater Farm Plans, including identification of remediation works</li> <li>Programme partnerships / promotion of additional funding sources</li> </ul>
3. Economic downturn reduces uptake of KMR grants and slows works	Medium	Reduced landowner uptake would compromise delivery of programme objectives.	Medium	<ul style="list-style-type: none"> <li>Communications Plan and Engagement Plan implementation</li> <li>Regular pricing reviews to maintain market rates</li> <li>Review of in-kind contributions to ensure fair attribution of relevant co-funding activities</li> </ul>

				<ul style="list-style-type: none"> <li>Review grants funding criteria to enable greater flexibility for landowner contributions (planned)</li> <li>Programme partnerships / promotion of additional funding sources</li> </ul>
<b>Reputational risks - KMR delivery does not meet expectations</b>				
4. KMR is slow to make available Jobs for Nature investments, and/or the quality of delivery of services is poor	High	Programme reputation and stakeholder confidence in KMR's ability to deliver is undermined, which further limits KMR's influence and effectiveness. Low quality of services impacts on longer-term objectives.	High	<ul style="list-style-type: none"> <li>Kaipara Maurikura team in place</li> <li>KMR Landowner Grants and Whenua Whānui Grants engagement / roll-out</li> <li>Communications Plan and Engagement Plan implementation</li> <li>Work programme prioritisation in 2022</li> <li>Quality assurance, review and audit processes developed and operational</li> <li>Early engagement with MfE, partners and stakeholders on reason for delays</li> <li></li> </ul>
5. COVID-19 delays continue to affect KMR engagement and delivery	High	Slow progress towards KMR targets, and potentially detrimental effects on critical relationships, particularly where kanohi-ki-te-kanohi engagement is valued.	High	<ul style="list-style-type: none"> <li>NRC COVID-19, Work from Home and Flexitime Policies, and COVID-19 vaccination mandate</li> <li>Joint Committee decisions regarding marae &amp; other meetings during COVID-19 settings</li> <li>Development and roll-out of digital engagement and outreach</li> <li>Work programme prioritisation in 2022</li> <li>Regular pricing reviews to maintain market rates</li> <li>Regular engagement with accredited suppliers to understand and mitigate supply chain disruptions</li> <li>Early engagement with MfE, partners and stakeholders on reason for delays</li> <li></li> </ul>
<b>Reputational risks - KMR brought into disrepute</b>				
6. KMR staff or contractors improperly use KMR funding or other resources	Low	KMR integrity and brand are compromised.	Medium	<ul style="list-style-type: none"> <li>NRC financial controls/audits including fraud controls/audits</li> <li>NRC staff vetting processes, including police checks &amp; conflict of Interest controls</li> <li>KMR accreditation and ongoing Quality Assurance and review processes</li> </ul>

				<ul style="list-style-type: none"> <li>• KMR contract management and grant auditing processes</li> <li>• SmartyGrants digital tool development and processes</li> </ul>
<b>Relational risks – KMR partnerships are not honoured</b>				
7. KMR fails to demonstrate the intent of the founding MOU	Low	Misalignment with intent erodes trust, confidence and relationship amongst KMR, partners and communities.	Medium	<ul style="list-style-type: none"> <li>• Joint Committee papers provide comment on alignment to MOU investment objectives</li> <li>• ‘No surprises’ communications of key matters to Joint Committee members via the Chair</li> <li>• Senior Officers Oversight Group with senior NRC and AC staff, and Kaipara Uri entity CEs</li> <li>• Partnership Forum and Community Hui</li> <li>• Engagement with environmental arms of Kaipara Uri and other iwi/hapū groups in the catchment</li> <li>• Communications Plan and Engagement Plan implementation</li> <li>• Regular engagement with MfE / Ministers as investors</li> </ul>
8. KMR fails to engage fully with non-Kaipara Uri mana whenua groups and/or Treaty Settlement processes inadvertently affect KMR engagement	Medium	Perception that KMR is taking a narrow tribal view rather than a catchment perspective. This could impact negatively on relationships and settlement processes.	Medium	<ul style="list-style-type: none"> <li>• Appointment of Mana Whenua Relationships Lead</li> <li>• Whenua Whānui Fund available for marae and hapū groups</li> <li>• KMR training and accreditation available to all-comers across the full catchment</li> <li>• Partnership Forum and Community Hui</li> <li>• Engagement with environmental arms of Kaipara Uri and other iwi/hapū groups in the catchment</li> <li>• Support establishment of Catchment Reference Groups or equivalent to coordinate local remediation projects</li> </ul>
<b>Wellbeing, safety and health risks</b>				
9. H&S risks to staff, partners, contractors, sub-contractors and communities are not adequately managed	Medium	Potential impact on the health and safety of staff, partners, contractors, sub-contractors and communities if risks are not	Medium	<ul style="list-style-type: none"> <li>• NRC Health &amp; Safety Policies, including for contractors and sub-contractors</li> <li>• NRC COVID-19 protocols and forthcoming COVID-19 vaccination policy</li> <li>• KMR subcontractor accreditation processes</li> <li>• KMR SiteWise accreditation and audit programme</li> </ul>

		appropriately identified and managed.		
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## 8 Conflicts of interest

*Describe any known conflicts of interest (actual or potential) that may arise during this financial year and steps you will take to manage them.*

Perceived or actual conflicts of interest to be managed by a clear separation of governance and operational decision-making, and ensuring contractual arrangements are made on a commercially defensible basis. Management will manage any actual or perceived conflicts of interest through the use of independent evaluators/experts to inform accreditation processes, peer review processes to inform processes that lead to investment decisions (e.g. Sediment Reduction Plan approvals), and clear referencing how decisions align with the Investment Objectives of the KMR Programme, as set out in the Kaipara Moana Remediation Memorandum of Understanding and including Manaaki Tangata (Human Capital) and Tātai Hononga (Social Capital).

## Declaration

*This declaration must be completed by the chair of the joint committee.*

As a duly authorised representative of the organisation:

- I declare that to the best of my knowledge, the information contained in all sections of this Annual Work Plan, or supplied by us in support of our Annual Work Plan is complete, true and correct.
- I declare that I have the authority to sign this Annual Work Plan and to provide this information.
- I understand that information presented to the Minister for the Environment and Ministry for the Environment is subject to disclosure under the Official Information Act 1982.

<b>Name</b>	Tame Te Rangi	
<b>Position</b>	Chair, Kaipara Moana Remediation Joint Committee	
<b>Signature</b> <i>By typing your name in the space provided you are electronically signing this Annual Work Plan.</i>		Date

**TITLE:** **Kaipara Moana Remediation COVID-19 Settings**

**From:** Justine Daw, Pou Tātaki

**Authorised by** Justine Daw, Pou Tātaki, on 06 April 2022  
**Group Manager:**

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### **He Rāpopoto hautū / Executive summary**

On 2 December 2021, New Zealand adopted the COVID-19 Protection Framework (Traffic Light system). On 6 December 2021, the Kaipara Moana Remediation (KMR) Joint Committee considered and agreed an interim approach to how the Framework would apply to KMR as per Item 5.3 held 13 December 2021 at Kaipara Moana Remediation Joint Committee Meeting.

The Joint Committee sought an update on KMR COVID-19 settings in March 2022 given the likelihood of changes to the COVID-19 Protection Framework, and the desirability of resuming KMR meetings in person, both with the community and at the governance level, as soon as it was safe to do so.

This report responds to that request and proposes an approach to how forthcoming changes to the COVID-19 Protection Framework could apply to KMR, including a recommendation for management of Joint Committee meetings.

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### **Ngā tūtohu / Recommendation(s)**

1. That the report 'Kaipara Moana Remediation COVID-19 Settings' by Justine Daw, Pou Tātaki and dated 6 April 2022, be received.
  2. Note that Kaipara Maurikura staff, secondees and contractors working directly for Kaipara Moana Remediation remain subject to the Northland Regional Council's COVID-19 policy, and that this is evolving in line with changes to Government COVID-19 settings
  3. That the the recommended approach for applying the Traffic Light system to Kaipara Moana Remediation activities as set out in Attachment 1 be adopted from Tuesday 26 April, subject to any additional Northland Regional Council requirements
  4. That a further report on KMR COVID-19 policy settings be provided to the Joint Committee by August 2021.
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### **Horopaki / Context**

At midnight on 2 December 2021, New Zealand adopted the COVID-19 Protection Framework (Traffic Light system), with three colours (Red, Orange, Green) determining the public health measures that apply. The Framework aims to manage risks from COVID-19 in the community. Each colour in the Traffic Light sets out requirements for businesses, marae, households and individuals across New Zealand.

Initially, vaccination status was a key determinant of each Traffic Light colour, and there were a suite of actions required at each level. Given the high levels of vaccination in New Zealand, the Government has recently announced significant simplification of the Traffic Light system. At midnight on 4 April 2022, the revised COVID-19 Protection Framework will take effect, with a narrow focus on what actions are needed under each colour (viz. face masking; venue capacity limits; self-isolation if sick).

It is therefore timely for KMR to revise its COVID-19 settings, subject to any additional or more stringent NRC policy settings, to reflect the new Traffic Light system. We propose that the new KMR policy settings will come into effect from Tuesday, 26 April (i.e. after Easter and the ANZAC Day long weekend).

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### **Tātari me ngā tūtohu / Analysis and advice**

As staff in the Kaipara Maurikura are Northland Regional Council (NRC) employees or are seconded to the NRC, they are bound by NRC COVID-19 policies when working for KMR. Auckland Council secondees are also subject to Auckland Council COVID-19 settings. KMR Field Advisors and other contractors working directly for the KMR are also subject to the NRC's policy settings for COVID-19.

Both NRC and Auckland Council are in the process of considering revision to their COVID-19 policy settings given the changes to the COVID-19 Protection Framework. Communications from both agencies indicate an easing of the current settings is likely, including possibly in respect of vaccination passes.

Attachment 1 sets out the Government's COVID-19 Protection Framework at each Traffic Light colour, alongside a recommended approach to applying the revised Framework to KMR activities. Subject to any additional NRC policy settings, we propose new KMR policy settings take effect on Tuesday, 26 April.

#### ***Current KMR COVID-19 policy settings***

Under the current (graduated) NRC Red Traffic Light policy settings, all Kaipara Maurikura staff are working from home and when they return to the office (once the Omicron outbreak has peaked), they will do so in work 'bubbles' to minimise risks to KMR business continuity. While some vaccinated staff are returning to the office from 4 April for well-being or efficiency reasons, most will continue to work flexibly, with a mix of office-based work and working from home. In the office, all staff are required to socially distance and wear masks when moving around. No external visitors are permitted into the office at present. External meetings are recommended to be online if possible, and community-facing work is recommended to be either online or deferred unless small-scale and essential.

Joint Committee meetings and workshops are held online (remotely) in both the Red and Orange Traffic Light settings, and the stricter of the settings apply should Auckland and Northland be in different settings. All KMR staff and Joint Committee members must be fully vaccinated to attend in person, and all meeting attendees must have a negative COVID-19 test result.

#### ***Proposed changes to KMR COVID-19 policy settings***

For now, we do not propose to change current KMR Red Traffic Light policy settings, as they continue to make sense, and because any changes should reflect the forthcoming revised NRC policy settings.

Even under the current graduated NRC Red settings, Maurikura staff are likely to be back in the office, in two distinct 'work bubbles', by late April. From the information we have received, it is possible that vaccination passes may no longer be required for entry to the office. We also expect to continue to be able to engage with externals, in small numbers. For now, until new NRC policy settings are known, we recommend retaining the current Red settings for Joint Committee meetings.

However, we are recommending several changes under the KMR Orange policy settings, as follows:

- Under **Orange**, Joint Committee meetings and workshops may be held in person, subject to any further NRC rules under the Orange Traffic Light setting. As previously, all Joint Committee members must have a negative COVID-19 (RAT) test result before attending any

in-person KMR hui, workshops or other public events. Vaccination passes are not required to attend.

- In **Green**, all Joint Committee meetings and workshops may be held in person, subject to further clarification of NRC rules under the Green Traffic Light setting. Vaccination passes are not required to attend.

It is expected that, in line with the revised COVID-19 Protection Framework, that vaccination passes will no longer be required for those attending Joint Committee meetings in person.

For all Joint Committee meetings and workshops in 2022, a back-up online meeting option will continue to be provided for, with the Chair and Pou Tātaki able to make a final decision on the meeting or workshop format based on levels of risk at the time.

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## Considerations

### 1. **Aromātai whāinga haumi mō te oranga / Wellbeing Investment objectives and assessment**

Effectively managing risks to the KMR programme, Kaipara Maurikura staff, KMR partners, and the communities with whom we engage, is a foundation value for KMR.

### 2. **Ngā ritenga take pūtea / Financial implications**

There are no foreseeable financial implications, other than an associated uplift in travel costs for all online meetings and workshops (these have been budgeted for).

### 3. **Ngā hiranga me ngā hononga / Significance and Engagement**

In relation to section 79 of the Local Government Act 2002, the decisions arising from this report are considered to be of low significance when assessed against Northland Regional Council's significance and engagement policy. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that the Joint Committee is able to make these decisions without undertaking further consultation or engagement.<sup>4</sup>

### 4. **Ngā tūraru me ngā mauru / Risks and mitigation**

The risk of COVID-19 remains significant. Not only are there legal obligations in respect of health and safety, but reputational risks from not taking expected care in reducing risks from an outbreak.

### 5. **Ngā whāinga mō āmuri / Next steps**

KMR staff will identify possible marae hosts for Joint Committee meetings after 26 April, subject to NRC policy settings. We will work with marae to ensure all meetings can be undertaken safely.

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## Ngā tapirihanga / Attachments

Attachment 1: Attachment 1 - Proposed Revised COVID-19 Protection Framework

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<sup>4</sup> This joint committee operating under the Local Government Act which requires a significance and engagement policy (which identifies when matters require special consultation with tangata whenua and the community) and to have regard to that policy when making decisions. As the administrative support for the joint committee is provided by the Northland Regional Council, it is that council's Significant and Engagement Policy that will apply to joint committee decision making.

Attachment 1 – Operating in the revised COVID-19 Protection Framework (Traffic Light system): Proposed approach for KMR operations

	<u>Risk Assessment Metrics</u>	<u>NZ Government Covid-19 Protection Framework</u>	<u>Proposed approach for KMR operations</u>
<b>GREEN LOW RISK</b>	<p>Covid 19 is across NZ with limited community cases.</p> <p>Hospitalisations are at a manageable level.</p> <p>The whole health system is ready to respond – primary care, public health, and hospitals.</p>	<ul style="list-style-type: none"> <li>• Face coverings encouraged indoors</li> <li>• No indoor or outdoor capacity limits</li> <li>• Self-isolate for 7 days if you test positive or live with someone who has COVID-19</li> </ul>	<p>Normal business practices resume, subject to the mandatory settings shown to the left. In addition, the following settings apply:</p> <ul style="list-style-type: none"> <li>• Face coverings encouraged when attending meetings/hui/wānanga offsite</li> <li>• Joint Committee meetings and workshops are in person</li> </ul>
<b>ORANGE MEDIUM RISK</b>	<p>Increasing community transmission with increasing pressure on health system.</p> <p>The whole health system is focusing on resources but can manage – primary care, public health, and hospitals.</p> <p>Increasing risk to at risk populations.</p>	<ul style="list-style-type: none"> <li>• Face coverings required in many indoor settings</li> <li>• No indoor or outdoor capacity limits</li> <li>• Self-isolate for 7 days if you test positive or live with someone who has COVID-19</li> </ul>	<p>Most normal business practices resume, subject to the mandatory settings shown to the left. In addition, the following settings apply:</p> <ul style="list-style-type: none"> <li>• Record keeping/scanning encouraged</li> <li>• Face coverings encouraged when attending meetings/hui/wānanga offsite</li> <li>• Office is open with distancing measures in place</li> <li>• Use of hygiene measures</li> <li>• Flexible working encouraged</li> <li>• Joint Committee meetings and workshops are in person, with negative RAT testing</li> </ul>
<b>RED HIGH RISK</b>	<p>Action needed to protect the health system – a system facing an unsustainable number of hospitalisations.</p> <p>Action needed to protect at-risk populations.</p>	<ul style="list-style-type: none"> <li>• Face coverings required in most indoor settings</li> <li>• Indoor capacity limits of 200 people</li> <li>• No outdoor capacity limits</li> <li>• Self-isolate for 7 days if you test positive or live with someone who has COVID-19</li> </ul>	<p>Many normal business practices resume, subject to the mandatory settings shown to the left. In addition, the following settings apply:</p> <ul style="list-style-type: none"> <li>• Record keeping/scanning encouraged</li> <li>• Face coverings encouraged when attending meetings/hui/wānanga offsite</li> <li>• Office is open with distancing measures in place</li> <li>• Use of hygiene measures</li> <li>• Flexible working encouraged</li> <li>• Team split into bubbles for office-based work</li> <li>• Joint Committee meetings and workshops are online</li> </ul>

**TITLE: Review of Members' Allowance Policy**

**From:** Justine Daw, Pou Tātaki

**Authorised by** Justine Daw, Pou Tātaki, on 31 March 2022  
**Group Manager:**

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**He Rāpopoto hautū / Executive summary**

On 4 December 2020, the Kaipara Moana Remediation Joint Committee (the Joint Committee) adopted a Members' Allowance Policy to enable reimbursement for the time and costs borne by Joint Committee members in undertaking Joint Committee business.

The Policy was reviewed and minor modifications made in April 2021. The review also requested that the Members' Allowance Policy be reviewed annually. This report responds to that request and proposes one minor modification in respect of Members' allowances (sign-off of allowance claims).

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**Ngā tūtohu / Recommendation(s)**

1. That the report 'Review of Members' Allowance Policy' by Justine Daw, Pou Tātaki and dated 31 March 2022, be received.
2. Note that the present Members' Allowance Policy continues to mirror current settings for mileage rates, local government committees, and the Fees Framework for members appointed to bodies in which the Crown has an interest
3. That the the recommended minor modification to the Members' Allowance Policy review set out in Attachment 1 be approved with immediate application

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**Horopaki / Context**

On 4 December 2020, the Kaipara Moana Remediation Joint Committee (the Joint Committee) adopted a Members' Allowance Policy which sets out how Kaipara Uri members of the Joint Committee are reimbursed for the time they spend on Joint Committee business [ID A1383340].

A review of the Members' Allowance Policy was undertaken in April 2021, with minor wording changes approved by the Joint Committee in May 2021 [ID A1437672] to provide clarity over when allowances can be claimed. The decision also requested that the Policy be reviewed again in April 2022.

This paper responds to that request and proposes one minor modification to the Policy to devolve sign-off of claims to the Pou Tātaki (currently this is the Chair). This paper responds to that request and proposes one minor modification to the Policy to devolve sign-off of claims to the Pou Tātaki (currently this is the Chair).

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**Tātari me ngā tūtohu / Analysis and advice**

It is good practice in both local and central government, and for commercial boards, to review members' allowance policies on an annual basis. Typically, the broad scope and technical provisions described in such policies do not change very often once they have been established and clarified. Given the relatively recent timeframes for the Policy's initial development and approval, and the further comprehensive review and revision nine months ago, we are not recommending any change to the Policy scope or technical provisions at the present time.

It is common for annual reviews of members' allowance policies to assess the fee levels. Generally, specific considerations such as mileage rates and daily fees rates are the primary aspects subject to change.

Mileage rates in the current Joint Committee Members' Allowance Policy continue to mirror Inland Revenue norms (0.79c per kilometre), as this rate has not changed since the last Policy revision. Likewise, the Policy continues to mirror current settings in respect of daily fee equivalents for local government (Joint Committee daily rates echo the Northland Regional Council Hearings rates when summed up from hourly rates). The daily rates also align to the Fees Framework for members appointed to bodies in which the Crown has an interest for both the Chair and for members.

### ***Proposed changes to Members' Allowance Policy***

At this time, we are only recommending one minor procedural modification to the current Members' Allowance Policy (see Attachment One) to change the current sign-off of member claims from the Chair to the Pou Tātaki. All claims are assessed against the Policy provisions by the Joint Committee Secretary and the Pou Tātaki in any case, and it is an operational matter to then approve the claim for payment.

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## **Considerations**

### **1. Aromātai whāinga haumi mō te oranga / Wellbeing Investment objectives and assessment**

The Joint Committee is charged with acting in accordance with a genuine partnership approach. To be successful, the Joint Committee needs to ensure that the financial impact of their members' participation does not act as a disincentive for fully participating in the business of the Committee.

### **2. Ngā ritenga take pūtea / Financial implications**

Nil, as we are not proposing to make any changes to the fees in the Members' Allowance Policy. We have budgeted for Joint Committee costs, including reimbursement of associated attendance costs.

### **3. Ngā hiranga me ngā hononga / Significance and Engagement**

In relation to section 79 of the Local Government Act 2002, the decisions arising from this report are considered to be of low significance when assessed against Northland Regional Council's significance and engagement policy. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that the Joint Committee is able to make these decisions without undertaking further consultation or engagement.<sup>5</sup>

### **4. Ngā whāinga mō āmuri / Next steps**

If the recommendations of the Committee are adopted, the Members' Allowance Policy will be updated as per the tracked changes.

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## **Ngā tapirihanga / Attachments**

Attachment 1: Members Allowances Policy draft update

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<sup>5</sup> This Joint Committee operating under the Local Government Act which requires a significance and engagement policy (which identifies when matters require special consultation with tangata whenua and the community) and to have regard to that policy when making decisions. As the administrative support for the joint committee is provided by the Northland Regional Council, it is that council's Significant and Engagement Policy that will apply to joint committee decision making.

## Kaipara Moana Remediation Joint Committee

### Members' Allowances Policy

#### 1. Statement of Purpose

This policy explains the circumstances in which the Kaipara Moana Remediation Joint Committee (the Joint Committee) will pay meeting and associated travel allowances to Kaipara Uri members<sup>1</sup> appointed to the Joint Committee and sets out the conditions that must be met for a claim to be paid.

#### 2. Policy Goal

This policy is to ensure the Joint Committee's position and procedures for the payment of allowances to appointed members is transparent, accountable, and fair.

#### 3. Key Principles

- a) The Joint Committee recognises that appointed members incur personal expense as a result of participating in meetings, workshops and hui of the Joint Committee.
- b) The Joint Committee wishes to ensure appointed members are not financially disadvantaged by their participation, or that the financial impact of their participation acts as a disincentive to participation.
- c) The application of a balanced policy on the payment of allowances to appointed members will ensure accountability and transparency regarding the financial operation of the Joint Committee.
- d) All meeting fees must be claimed in the financial year the meetings take place, or, if the meeting takes place in the last month of the financial year, within 30 days of that meeting.
- e) Members may opt not to get paid meeting fees by not submitting the required forms or may elect to nominate a lesser fee than the fee that is set.

#### 4. Eligibility

- a) Subject to the restrictions noted below, appointed members are eligible to claim allowances for attendance<sup>2</sup> at the following:
  - i. Formal Meetings, ie., the permanent and regularly scheduled meetings of the Joint Committee.

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<sup>1</sup> (Local Authority) Elected members' remuneration, expenses and allowances are governed by the Remuneration Authority. They are therefore not eligible for meeting allowances or travel for attendance at meetings or workshops of the Board. This policy only covers allowances incurred by iwi appointed representatives.

<sup>2</sup> For completeness, it should be noted that appointed members are eligible to claim travel and meeting allowances if a meeting lapses due to lack of a quorum.

- ii. Workshops of the Joint Committee, if the membership and workshop schedule have been approved by a Joint Committee resolution.
  - iii. Engagement of the member with its iwi entity on matters that are on the Joint Committee's agendas and agreed work programme. Note a maximum of one day will be remunerated per formal meeting or workshop.
  - iv. Participation in a subcommittee set up by a resolution to undertake work on behalf of the Joint Committee on a specific matter.
- b) Attendance at any other meeting outside the formal meeting schedule, such as engagement with stakeholders, iwi, hapū and local communities, will be reimbursed upon approval by a Joint Committee resolution. These meetings must be identified in a schedule prior to attending and be approved by the Joint Committee. Individual members should not be in a position where they could be considered to be setting their own work programmes without the endorsement of the body.
  - c) The Chair of the Joint Committee is eligible to claim a day's allowance per month in recognition of the additional work, including advice to officers and correspondence, a chair undertakes between meetings.

## 5. Restrictions

Allowances will not be paid:

- a) To any appointed member whose participation on the Joint Committee is remunerated by another organisation. This will be determined by a declaration statement included on the claim form. To avoid doubt, the Joint Committee (through the Northland Regional Council) will reimburse the member (unless otherwise advised by the member). Any issues regarding remuneration in these cases are a matter to be resolved between the member and the organisation concerned.
- b) For any mileage that is not associated with travel between a member's primary residence and properly scheduled meetings or workshops of the Joint Committee, in the member's own vehicle, and by the most direct route that is reasonable in the circumstances.
- c) If a meeting / workshop is cancelled.

## 6. Meeting / Workshop Allowance

The allowance is based on a daily rate. It is expected a working day is about 6-8 hours, and the daily fee is calculated on this basis. Work for longer than 8 hours in one day does not attract extra payment.

Where a member spends time, for example one evening, preparing for a meeting the next day, if the preparation and meeting time combined is between 6 and 8 hours, then one daily fee would be paid for the combined preparation and meeting time.

The Joint Committee will pay a maximum daily meeting / workshop allowance of \$637.50 for the Chairperson and \$425.00 per Board member subject to the provisions of this policy. For clarity, if a

member attends two meetings (formal meeting and a workshop) on the same day, the allowance may only be claimed once for that day. Members may choose to not claim this allowance.

The Joint Committee will also pay an additional allowance (equivalent to the daily allowance) of one day per formal meeting or workshop (if not on the same day as the formal meeting) in recognition that Kaipara Uri members of the Joint Committee will be required by their individual iwi entities to discuss with those entities matters on the Joint Committee's agendas and work programme.

The Joint Committee will also pay to the Chair of the Joint Committee an additional allowance (equivalent to the daily allowance) of one day per month in recognition of the work the Chair undertakes between meetings.

Where the Joint Committee resolves to establish a sub-committee to undertake a specific piece of work on its behalf, Members may claim up to a maximum of one day per subcommittee to cover time spent on the work of that subcommittee. Where the subcommittee is set up to undertake work on a regular and long-term basis (i.e. as a permanent subcommittee of the Joint Committee), the Joint Committee shall indicate at the time of its establishment the appropriate maximum days that Members claim.

## 7. Travel Allowance

The Joint Committee will pay a vehicle mileage allowance of 0.79 cents per kilometre reimbursement for travel, subject to the provisions of this policy. Eligible appointed members may choose to not claim mileage.

## 8. Procedures

- a) The Northland Regional Council (the Council) will administer the payment of the allowances in this policy on behalf of the Joint Committee. The Council will ensure a Kaipara Moana Remediation Joint Committee Claim for Meeting Allowances Form is attached to every notice of a meeting sent to appointed members of the Joint Committee, and that copies are available at each meeting.
- b) At each Joint Committee meeting, the Joint Committee Secretary is to note the time and date of the meeting and a list of attendees and provide a copy of this to the Council.
- c) Joint Committee members must return completed claim forms to the Council as soon as practicable after each meeting.
- d) Completed forms must be signed by the ~~Chair of the Joint Committee~~ Kaipara Maurikura Pou Tātaki.
- e) Claims are to be presented to the Group Manager, Environmental Services of the Council for dual approval.
- f) Payment will be made by the Payroll Officer by direct credit by the 25th of each month.
- g) Expenditure will be reported in the Financial Statement of the Joint Committee.

## 9. Responsible Persons

The Group Manager, Environmental Services (Northland Regional Council) and Joint Committee Secretary are responsible for overseeing implementation of this policy and for providing guidance for decisions that may not align to the policy. This aspect of the policy will be reviewed once the Kaipara Moana Remediation Operations entity is established.

## 10. Amendments and Review Dates

30 <sup>th</sup> October 2020	Draft policy presented to Joint Committee meeting for discussion.
4 <sup>th</sup> December 2020	Updated policy presented to Joint Committee meeting for discussion.
17 <sup>th</sup> May 2021	Updated policy adopted by Joint Committee
11 <sup>th</sup> April 2022	Updated policy presented to Joint Committee meeting for discussion

**TITLE:** **Kaipara Moana Remediation Pricing Review**

**From:** Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager and Darren van Beek, Pūtahi – Tira Mahi, Whanake, Auaha | Workforce, Business Growth, and Innovation Advisor

**Authorised by Group Manager:** Justine Daw, Pou Tātaki, on 06 April 2022

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### He Rāpopoto hautū / Executive summary

The Kaipara Moana Remediation (KMR) schedule of prices sets the price of payments to accredited contractors who supply spraying/site preparation, fencing and planting services to KMR. The Joint Committee previously acknowledged that prices are subject to change and agreed *‘a price review occurring each year to keep up with changing market conditions’*.

Fair price points are key to ensuring a sufficient contractor workforce to scale up remediation activities in the coming year, including in support of the imminent Foundation Planting campaign in winter 2022.

This report provides an assessment of current (2021) KMR price points for contractor activities against market benchmarks and recommends some revisions to the 2022 KMR schedule of prices.

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### Ngā tūtohu / Recommendation(s)

1. That the report ‘Kaipara Moana Remediation Pricing Review’ by Lisette Rawson, Amo - Rauora Kōawa | Catchment Remediation Manager and Darren van Beek, Pūtahi – Tira Mahi, Whanake, Auaha | Workforce, Business Growth, and Innovation Advisor and dated 6 April 2022, be received.
  2. Note that the Joint Committee has previously agreed to an annual review of contractor prices to keep up with changing market conditions.
  3. Note that fair price points are key to scaling up Kaipara Moana Remediation (KMR) activities, including to support the imminent Foundation Planting campaign in winter 2022.
  4. Note the recommended revisions to 2021 price points will be operationalised through the 2022 KMR schedule of prices, and inform revised KMR programme modelling.
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### Horopaki / Context

The KMR schedule of prices sets the price of payments to accredited contractors who supply spraying/ site preparation, fencing and planting services to KMR.

As KMR is not the only purchaser of contractor services, fair price points are key to ensuring that currently accredited contractor suppliers remain engaged and willing to participate in the KMR Kaupapa. As the KMR scales up, human resource (capacity) is expected to be an ongoing limiting factor, particularly given the current tight labour market.

Current (2021) KMR pricing for fencing, planting, site preparation and maintenance was determined through a mixture of inputs including:

- the Kaipara Harbour Sediment Study (2018) which included a set of assumptions for fencing costs (2017-2018) which were then ‘sense-checked’ during the development of a forecasting model by Grant Thorndon (March 2021).
-

- a review by GWE Consultants (2021) on pricing work undertaken by members of the Interim-Kaipara Maurikura team, following consultation with subject matter experts (local fencers, planting and spraying managers that are well known to the KMR Programme) to establish pricing across the activities and different types of terrain

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### **Tātari me ngā tūtohu / Analysis and advice**

The Joint Committee has previously acknowledged that prices are subject to change and agreed to an annual review of prices: *'including, but not limited to, a price review occurring each year to keep up with changing market conditions'*.

This direction for an annual review acknowledged that KMR prices reflect a suite of inputs such as labour, fuel, freight and materials that are typically subject to increase over time. As recognised in the Strategic Risk Register tabled to the Joint Committee (December 2021), there are additional cost increases and supply chain disruptions at present due to the impacts of COVID-19, which have flow-on time and cost implications for KMR.

Increased material and labour costs to undertake sediment remediation works is an operational reality and recognised in both of KMR's Annual Work Plans to date. Estimated cost increases are also factored into the Year 3 Annual Work Plan and associated budget (see accompanying report), based off the benchmarking activity undertaken as preparation for this report.

To undertake the review of the current (2021) price points, KMR consulted with a suite of trusted contractors to benchmark against market norms, and also compared pricing with the 'Review of Actual Forestation costs 2021' prepared for Te Uru Rākau, the New Zealand Forest service.

#### ***Proposed changes to 2021 schedule of prices***

Attachment 1 sets out a small number of proposed changes to the current price points. These will be operationalised through the 2022 KMR schedule of prices. In brief, the benchmarking found that:

- Generally, current KMR pricing for spraying/site preparation, planting and maintenance of **easy-to-access areas** was set at about the right levels
- Increases in prices are needed for spraying/site preparation and planting costs for areas with moderate or difficult terrain and/or increasing difficulty in access
- Pricing needs to reflect adequate recognition of freight costs for plant orders
- Current KMR fencing prices were largely in line with market prices, particularly for easy fences, but pricing increases are recommended for some fences on difficult terrain (e.g. electric fences).
- Pricing needs to reflect the cost of fencing strainers and stays
- Pricing needs to reflect increases in materials costs (namely fenceposts)
- Pricing needs to reflect legislated changes in the minimum wage from 1 April 2022 (from \$20ph to \$21.20ph)

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## Considerations

### 1. **Aromātai whāinga haumi mō te oranga / Wellbeing Investment objectives and assessment**

Fair pricing for our accredited partners is central to achieving KMR's economic and local capability development goals, and is also important if KMR is to secure sufficient contractor resource to scale up in the coming year as planned.

### 2. **Ngā ritenga take pūtea / Financial implications**

KMR budgets and previous (i.e. Grant Thornton) programme projections have factored in price increases, based on estimates of cost-of-living increases. However, COVID-19 impacts have shifted norms. In May, KMR will be re-modelling the cost, timing and mix of remediation activities. A key input to this work will be up-to-date price points.

### 3. **Ngā hiranga me ngā hononga / Significance and Engagement**

In relation to section 79 of the Local Government Act 2002, the decisions arising from this report are considered to be of low significance when assessed against Northland Regional Council's significance and engagement policy. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that the Joint Committee is able to make these decisions without undertaking further consultation or engagement.<sup>6</sup>

### 4. **Ngā whāinga mō āmuri / Next steps**

The new price points will be operationalised through the 2022 KMR schedule of prices. In May, to inform the planned mid-term contract review, KMR will be updating previous Grant Thornton modelling of KMR remediation activities. A key input to this work will be up-to-date price points.

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## Ngā tapirihanga / Attachments

Attachment 1: Kaipara Moana Remediation Pricing Review Presentation

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<sup>6</sup> This Joint Committee operating under the Local Government Act which requires a significance and engagement policy (which identifies when matters require special consultation with tangata whenua and the community) and to have regard to that policy when making decisions. As the administrative support for the joint committee is provided by the Northland Regional Council, it is that council's Significant and Engagement Policy that will apply to joint committee decision making.



# Kaipara Moana Remediation

## Pricing Review 2022



## Background

The need for up to date pricing and fair price points is fundamental to ensuring there is a large enough workforce to deliver on KMR's work programme and kaupapa.

An annual review aims to ensure KMR pricing can:

- cover material price increases on such things as labour, fuel, freight and materials
- ensure KMR contractors in the Kaipara catchment are engaged and willing to participate in the KMR programme

Fair pricing provides the critical capability needed to complete the fencing, spraying/weed control and planting targets, and therefore deliver on KMR's sediment reduction targets and outcomes.

KMR consulted with several contractors and compared pricing with the report 'Review of Actual Forestation costs 2021' prepared for Te Uru Rākau – the New Zealand Forest service.



# Current Site preparation + Maintenance spraying prices

		KMR 2021 Current Site Preparation	
Method	Weed Infestation + Accesibility	Price (per m2)	Per Hectare
Knap Sack	Grazed / Short Pasture Easy accessibility	\$ 0.25	\$ 2,500.00
Knap Sack	Knee Deep, Broadleave and/or Kikuyu Grass Moderate accessibility	\$ 0.30	\$ 3,000.00
Knap Sack	Woody, Exotic Scrub vegetation Difficult accessibility	\$ 0.35	\$ 3,500.00
Spray Unit	Grazed / Short Pasture Easy accessibility	\$ 0.07	\$ 700.00
Spray Unit	Knee Deep, Broadleave and/or Kikuyu Grass Moderate accessibility	\$ 0.10	\$ 1,000.00
Spray Unit	Woody, Exotic Scrub vegetation Difficult accessibility	\$ 0.12	\$ 1,200.00
		KMR 2021 Current Maintenance Release spray	
Method	Terrain/Pasture	Price (per m2)	Per Hectare
Knap Sack	All	\$ 0.25	\$ 2,500.00
Spray Unit	All	\$ 0.10	\$ 1,000.00



## Feedback from Contractors

Overall, KMR's current pricing was very close to recommended prices.  
The contractor feedback was as follows:

- Pricing should take into account weed infestation and accessibility for contractor
- Maintenance of a streamside might involve twice as much maintenance per hectare because of moisture levels and noxious weed invasion versus hill country which may only have rye and clover.
- Current spray unit pricing is too low – particularly taking into account the cost increases on chemical
- Wage increases for labour has been in the range of 6-20% across all employees

**NOTE: Costs for site preparation were not isolated in the report for Te Uru Rākau.  
Costs for releasing (maintenance spraying) = on average \$2,649 per ha.**



# Updated Site preparation + Maintenance spraying prices

		KMR 2021 Current Site Preparation		KMR 2022 *UPDATED*	
Method	Weed Infestation + Accessibility	Price (per m2)	Per Hectare	Price (per m2)	Per Hectare
Knap Sack	Grazed / Short Pasture Easy accessibility	\$ 0.25	\$ 2,500.00		\$ -
Knap Sack	Knee Deep, Broadleave and/or Kikuyu Grass Moderate accessibility	\$ 0.30	\$ 3,000.00		\$ -
Knap Sack	Woody, Exotic Scrub vegetation Difficult accessibility	\$ 0.35	\$ 3,500.00		\$ -
<b>Spraying Unit</b>					
Spray Unit	Grazed / Short Pasture Easy accessibility	\$ 0.07	\$ 700.00	\$ 0.09	\$ 900.00
Spray Unit	Knee Deep, Broadleave and/or Kikuyu Grass Moderate accessibility	\$ 0.10	\$ 1,000.00	\$ 0.14	\$ 1,400.00
Spray Unit	Woody, Exotic Scrub vegetation Difficult accessibility	\$ 0.12	\$ 1,200.00	\$ 0.17	\$ 1,700.00
<b>Maintenance Release spray</b>					
		KMR 2021 Current Maintenance Release spray		KMR 2022 *UPDATED*	
Method	Terrain/Pasture	Price (per m2)	Per Hectare	Price (per m2)	Per Hectare
Knap Sack	All	\$ 0.25	\$ 2,500.00	\$ 0.30	\$ 3,000.00
Spray Unit	All	\$ 0.10	\$ 1,000.00	\$ 0.11	\$ 1,100.00



## Current Planting Pricing

	<b>KMR 2021 Current</b>	
<b>Method</b>	<b>Price per plant</b>	<b>Per Ha (4500 plants)</b>
<b>Planting</b>	<b>\$ 1.20</b>	<b>\$ 5,400.00</b>

## Feedback from Contractors

Plant installation rate needs to take into account the accessibility and terrain.

Hill Country Jobs (ie. Hill stabilisation panting) will take twice as long as riparian planting in a flat paddock.

Likewise, a wetland that is difficult to access (i.e. only accessible by quad or walking) means slower and more difficult accessibility for contractors to cart plants to site than a site near the roadside.

Suggesting 3 different tier pricing - KMR Field Advisor to decide on pricing tier.

**NOTE: The report for Te Uru Rākau included an average cost to plant each stem at \$1.58. This was highly variable from \$0.28-\$4.88 per stem, but may have included site preparation.**



# Updated Planting Pricing

KMR 2021 Current			KMR 2022 *UPDATED*			
Method	Price per plant	Per Ha (4500 plants)	Method	Difficulty *Terrain, access to planting site etc*	Price per plant	Per Ha (4500 plants)
Planting	\$ 1.20	\$ 5,400.00	Planting	Easy	\$ 1.20	\$ 5,400.00
				Moderate	\$ 1.50	\$ 6,750.00
				Difficulty	\$ 1.80	\$ 8,100.00



## Freight Background

Currently, KMR has no freight pricing for delivery of plants from accredited nurseries to site or for landowners to pick up plant orders.

This was identified as a potential risk in the KMR programme for two reasons:

1. If the landowner has to cover 100% of the freight costs, it may deter them from continuing with their project or deter them from planting and decide only on fencing (potentially reducing sediment reduction outcomes)
2. If a smaller nursery/non commercial nursery does not have capability for delivery of plants, it may deter the landowner from using the smaller nursery/non commercial nursery.

## Freight Background (2)

The suggested KMR pricing includes KMR providing up to 50% of the freight costs, based on a small number of factors:

1. Orders of up to 3,000 plants (ideally smaller grade plants such as 5cm,7cm & 0.5L) are delivered on a ute. KMR to fund up to 2 delivery trips.
2. Larger orders of plants (3,000 – 20,000 plants) are delivered on a truck . KMR to fund up to 2 delivery trips
3. A 'per Km' rate will be set by the KMR, with KMR funding up to 50% of a 120Km round trip. This helps incentivise the landowner to use local nurseries and reduces the carbon footprint of delivery.

## Feedback from Contractors

Freight pricing needs to take into account the following:

1. The cost of fuel has, and will likely continue to, increase substantially
2. Freight charge needs to include the labour needed to unload plants at delivery site
3. Assumptions that a typical contractor will be able to truck up to 20,000 cell grade (5cm/7cm) plants per trip, or 10,000 0.5L grade plants to site per trip  
These quantities are used as the basis for per-truck-load pricing
4. Assumptions that a double cab flat-deck ute and good size trailer can take 1,000-1,500 plants.

**Note: The Te Uru Rākau report indicates an average cost of delivery per km of \$2.68  
(Highly variable from \$0.5-\$5.00 per km)**

# Freight Pricing 2022

	KMR 2022 UPDATED			
Plant Qty	Ute + Trailer Loads	KM rate	Round Trip KM	Travel cost
0-1500	1	\$ 1.50	120	\$ 180.00
1500-3000	2	\$ 1.50	120	\$ 360.00
	KMR 2022 UPDATED			
Plant Qty	Truck Loads	KM rate	Round Trip KM	Travel cost
3000-12000	1	\$ 4.00	120	\$ 480.00
12000-20000	2	\$ 4.00	120	\$ 960.00



# Fencing Pricing

Difficulty	Wire Number	Average Post Spacing (m)	Current KMR Pricing per meter
Easy	1	8	\$9.00
Moderate			\$9.50
Difficult			\$12.00
Easy	2	8	\$9.50
Moderate			\$10.00
Difficult			\$12.50
Easy	3	7	\$11.50
Moderate			\$12.00
Difficult			\$14.50
Easy	4	6	\$13.50
Moderate			\$14.00
Difficult			\$16.50
Easy	5	4.5	\$15.83
Moderate			\$16.33
Difficult			\$19.83
Easy	6	4.5	\$17.83
Moderate			\$18.33
Difficult			\$21.83
Easy	7	4.5	\$21.44
Moderate			\$21.94
Difficult			\$25.44



## Feedback from Contractors

The feedback from contractors was extensive. Overall, KMR current per meter pricing was very close to market prices, however major pricing differences were apparent on the “difficult” sites

*(Difficulty was based on site access, terrain, ability to use machinery, ability to haul in material by vehicle etc.)*

Recommendations were:

- KMR to set minimum standard specifications on each type of fence to streamline the process, allow for best practice, ensure longevity of fences, and ensure Field Advisors have a clear standard to monitor
- KMR’s difficult site pricing needed to change to meet these demands
- KMR Field Advisors needed to be trained on what constitutes a difficult site so as to avoid over-pricing jobs.
- KMR to add in a provision for strainers and stays, assessed on a site by site basis, but with a focus on fences where corners, curves, gates, or difficult terrain existed.
- Without this provision, the final pricing could vastly differ what was quoted (Note: The Te Uru Rākau also noted this issue) or result in poorer quality fencing.

**Note: The Te Uru Rākau report noted major variability in fencing costs due to a large number of factors.**

**The report noted the following average cost of fencing:**

3 wire electrical- \$14.75/m

4 wire electric -\$16/m



# Fencing Prices Updated

Fencing Difficulty *Terrain, access to site etc*	Wire Number	Average Post Spacing (m)	Current KMR Pricing Per Meter	KMR Pricing Per Meter *UPDATED*	KMR Pricing Extras *UPDATED*
Easy	1 High tensile Electric	8M Minimum No.1 Qtr Round Posts	\$9.00	\$ 9.00	Provide Provision for Strainer + Stays: Strainer + Stay = \$150 + gst Stainer only = \$100 + gst
Moderate			\$9.50	\$ 9.50	
Difficult			\$12.00	\$ 18.00	
Easy	2 High tensile Electric	8M Minimum No.1 Qtr Round Posts	\$9.50	\$ 9.50	
Moderate			\$10.00	\$ 10.50	
Difficult			\$12.50	\$ 22.00	
Easy	3 High tensile Electric	7M Minimum No.1 Qtr Round Posts	\$11.50	\$ 11.50	
Moderate			\$12.00	\$ 12.25	
Difficult			\$14.50	\$ 25.00	
Easy	4 High tensile Electric	6M Minimum No.1 Round Posts	\$13.50	\$ 13.50	
Moderate			\$14.00	\$ 14.00	
Difficult			\$16.50	\$ 28.00	
Easy	5 (Top) 3 High tensile Electric (Bottom) 2 High Tensile standard	4.5M Minimum No.1 Round Posts	\$15.83	\$ 15.83	
Moderate			\$16.33	\$ 16.50	
Difficult			\$19.83	\$ 35.00	
Easy	6 High Tensile Standard	4.5M Minimum No.1 Round Posts	\$17.83	\$ 17.83	
Moderate			\$18.33	\$ 18.95	
Difficult			\$21.83	\$ 38.00	
Easy	7 High Tensile Standard	4.5M Minimum No.1 Round Posts	\$21.44	\$ 21.44	
Moderate			\$21.94	\$ 21.94	
Difficult			\$25.44	\$ 40.00	





**TITLE:** Pou Tātaki Update  
**From:** Justine Daw, Pou Tātaki  
**Authorised by** Justine Daw, Pou Tātaki, on 06 April 2022  
**Group Manager:**

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### He Rāpopoto hautū / Executive summary

This report updates the Kaipara Moana Remediation (KMR) Joint Committee on progress in the KMR work programme in the six weeks since the last Joint Committee Hui.

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### Ngā tūtohu / Recommendation(s)

1. That the report 'Pou Tātaki Update' by Justine Daw, Pou Tātaki and dated 6 April 2022, be received.

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### Horopaki / Context

The Joint Committee last met in formal hui on 21 February 2021. This update report provides information on developments in the KMR programme and the Kaipara Maurikura since then.

#### Overview

KMR continues to accelerate programme delivery, with ongoing progress in growing the pipeline of Sediment Reduction Plans, Field Advisors, and external contractors. A major focus has been preparing for the winter 2022 Foundation Planting campaign. External communication and engagement is lifting, despite COVID-19 impacts, with key engagements resuming in late April.

In the next quarter, we will continue to focus on winter planting, external engagement and getting back out into the community, workforce development and preparing for the coming contract review.

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### Tātari me ngā tūtohu / Analysis and advice

Thriving Maurikura	Like most agencies, the Kaipara Maurikura has been affected by the COVID-19 Omicron outbreak, with over half of our staff affected either directly or in their whanau. From 4 April, some staff will transition from working fully from home to working part time in the office to better manage well-being and business continuity. We expect to move back to working in the office more consistently, probably in two work bubbles, from around late April.  Good progress is being made in developing and implementing some key internal systems (e.g., health and safety, document management, financial reporting - see also Appendix 2).
Governance, Planning and Reporting	Development of the Annual Work Plan for Year 3 is well underway. We are testing elements internally and with key partners.  The Ministry for the Environment has signaled that the scheduled contract mid-term review will take place in May/June. Terms of reference will be co-developed, but are likely to focus on programme delivery and learnings with application beyond KMR.

	<p>As part of this work, KMR will re-model programme delivery to identify an optimal phasing of sediment remediation activity and associated expenditure beyond the current six-year view.</p>
<p>Programme Delivery</p>	<p><i>Sediment Reduction Plans</i> In the last quarter, we have seen excellent progress in the delivery of Sediment Reduction Plans, and associated remediation works (<i>see Appendix 1</i>)</p> <p>We have developed the workflows for the winter 2022 Foundation Planting campaign and are now promoting the opportunity and building a landowner pipeline.</p> <p><i>Field Advisor training &amp; development</i> Two more Field Advisor training courses were run in February and March (37 people are now trained, 15 of whom are Kaipara Uri, with 4 affiliating to other groups in the catchment). 30 people are awaiting training when COVID settings allow. In February, we also ran a 1-day Field Advisor introductory hui to engage hapū kaitiaki, some of whom attended the March Field Advisor training. Further introductory hui are planned across the catchment, once COVID-19 settings allow. However, contracting Field Advisors is proving more difficult than anticipated, with only six people currently able to directly deliver Sediment Reduction Plans (SRPs) for KMR.</p> <p>A focus now is to develop a mentoring process for Field Advisors, including ‘communities of practice’, interviews with trainers, and up to 2 site visits with trainers.</p> <p><i>Nursery accreditation &amp; development</i> We ran three engagement hui with the 16 nurseries accredited to KMR, with good attendance. Briefings were provided on winter Foundation Planting, the KMR Planting Plan, plant supply and seed sourcing in Year 3, and workforce development initiatives.</p> <p><i>Contractor accreditation &amp; development</i> Two more contractors were accredited, one of which affiliates to Kaipara Uri. This brings the number of KMR accredited contractors to 21, with four of the 21 Kaipara Uri owned/operated. We are also engaging with 2 further potential suppliers.</p> <p><i>Workforce Development</i> Early work is underway to recognise KMR’s Field Advisor training courses as a formal qualification. This is the start of wider work to develop career pathways for Field Advisors, for example, as Freshwater Farm Plan Advisors in support of expected future regulations.</p> <p>We are also exploring with Te Haa Oranga (Te Rūnanga o Ngāti Whātua subsidiary) a scheme (Tuia) to develop rangatahi in environmental restoration and build an employment pipeline.</p> <p>With MSD and Kaipara Uri, we continue to progress an Employment Hub, with a new West Coast Hub presenting a possible model to align employment and skills development. We are also exploring potential linkages between KMR and Te Purunga Ki Te Raki, to ensure Regional Skills Leadership Groups factor in KMR needs to future Regional Workforce Plans.</p> <p><i>Grant-related engagement and activity</i> We now have an active pipeline of 197 Landowner Grant applicants, 139 directly managed by KMR or our delivery partners, and 58 engaged through Fonterra.</p>

	Engagement continues with 9 potential Whenua Whānui Fund groups, one of which has submitted an Expression of Interest (EOI). Projects continue to evolve as Whenua Whānui Fund groups wānanga with KMR. Three groups (Tinopai, Waimarie, Tapura) are working with a Field Advisor to develop a Sediment Reduction Plan. One group has withdrawn its EOI.
Digital Tools	<p>Development of key digital tools continues with progress this month as follows:</p> <ul style="list-style-type: none"> <li>• A KMR pipeline tool has been developed to better track progress in Sediment Reduction Plans, Field Advisor training and contracting, and winter Foundation Planting projects.</li> <li>• Work is in train to improve spatial (locational) identification of high-risk Eroding Land Features and Wetland areas with high remediation potential. The MediaSuite contract to enable a spatial view of KMR and support Farm Planning is progressing well, with prototype and user interface processes in development.</li> </ul>
Engagement & Partnership	<p>Work to lift KMRs' external presence and impact continues, with progress as follows:</p> <ul style="list-style-type: none"> <li>• The KMR Mana Relations Lead has met or engaged online with 4 marae, 1 Landcare group, 3 PSGEs, 2 catchment reference groups and with the Crown.</li> <li>• Engagement continues with 9 potential Whenua Whānui Fund groups</li> <li>• Engagement continues with a number of potential Landowner Grant applicants</li> <li>• Discussions with EnviroSchools are in train on possible participation in winter planting.</li> <li>• Building on IKHMG models, KMR is resuming Partnership Forum meetings, and online public engagement hui, in April. In-person engagement will follow as COVID-19 allows.</li> <li>• A further Pānui was issued, with further positive feedback on the newsletter.</li> <li>• New brochures on grants opportunities and Foundation Planting have been developed.</li> <li>• A video showcasing KMR's work, and vision is in the final editing stages.</li> <li>• Work continues to develop a KMR social media presence with a launch due in late April.</li> <li>• A new, more complete version of the website is in development, due in late April.</li> <li>• We are developing 'KMR in action' signage in project areas to profile KMR and partners</li> <li>• We are working with Fonterra to identify 'hero' sites for joint communications.</li> </ul>
Strategy & Opportunities	<p>Strategy Development is recommencing in the reporting period as follows:</p> <ul style="list-style-type: none"> <li>• <i>Kōrero Tuku Iho</i> – As presented at the March Joint Committee workshop, this is a priority for KMR, to be undertaken initially through the Te Uri o Hau contract with KMR. Environs Holdings Ltd has held discussions with Reconnecting Northland (RN) and is presently waiting for a scoping report which is due this month. The scoping report is RN contribution to KMR Korero tuku Iho project.</li> <li>• <i>Soil Conservation Strategy</i>: Early work has begun to scope the Strategy, with discussions in train on purpose, scope, priority and timing. As Northland Regional Council (NRC) is also developing a Soil Conservation Strategy, we will need to reflect, not duplicate this.</li> </ul> <p>Given the need to accelerate KMR delivery and build key systems, opportunities are not a focus for KMR. However, we are exploring a small number with likely benefit:</p> <ul style="list-style-type: none"> <li>• Possible partnership with QE2 Trust to reduce fencing costs and protect biodiversity.</li> <li>• Possible Auckland Council pilot to reduce fencing costs and protect biodiversity.</li> <li>• Possible pilot with Auckland Council to develop carbon credit revenue on coastal land.</li> <li>• Possible partnership with Silver Fern Farms, NZ Landcare Trust, Living Water Partnership and Bio-Heritage National Science Challenge to reduce costs and protect biodiversity.</li> <li>• Possible partnership with Auckland Council to develop '3 Waters' workforce scheme.</li> <li>• Possible partnership with Coastal Peoples, Southern Skies Centre of Research Excellence.</li> <li>• A seaweeds expert is due to visit Northland on 4 May to showcase pilots in other regions. We will invite Senior Officials and NIWA and will share information as the visit firms up.</li> </ul>

**Quarterly update on KMR Key Performance Indicators (Quarter 3 view)**

Key Performance Indicator	Metric	1 Jan -31 March 2022 actuals (comparison to Dec 2021 totals)
Sediment reduction activities	Number of Sediment Plans agreed and underway (total)	<b>130 Plans</b> (+52)
	Area (ha) of land covered by Sediment Plans completed	<b>24,096.4 hectares</b> (+14,449)
Freshwater restoration	Number of plants planted in riparian, lake, or wetlands areas	<b>315,069 stems</b> (+~2,000)
	Area (ha) of riparian, lake, or wetlands planting completed	<b>70 hectares</b> (~)
	Length (km) of new fencing constructed	<b>191.47 kms</b> (+54.47)

#### Financial overview for KMR (March 2022 view)

From now on, we will be reporting KMR financials in each Pou Tātaki report. Below is the March report, which demonstrates good uplift in granting activity since we last reported in October 2021 as the programme develops and grows. In the last month alone, we have made remediation activity payments of ~\$314k. However, we remain significantly underspent compared to the original budget this year, and it is unclear at this point how much the Foundation Planting campaign this winter will resolve this, as planting typically spans May-August, and therefore falls across two financial years.

As KMR enters the last quarter of the year, we will need to discuss and reconcile the contribution by the two Councils so as to meet obligations for in-kind contributions.

### KMR Financials to 31 March 2022

#### Funding received

Northland Regional Council	0
Auckland Council	0
MfE	9,121,600
Interest earned on unspent funds	13,897
<b>Sub Total</b>	<b>9,135,497</b>

**Total KMR Opex costs** **2,963,967**

**Funding Remaining** **6,171,530**

NRC in kind labour	182,444	
NRC in kind Opex costs	436,571	Note: this includes salaries
AC in kind labour*	227,619	
AC in kind Oex costs*	983,395	
<b>Total in kind expenditure</b>	<b>1,830,028</b>	

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**Total Expenditure** **4,793,995**

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\*AC data as at 28 February 2022

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### Ngā tapirihanga / Attachments

Nil

**TITLE:** Correspondence  
**From:** Sandra Harris, Administrator Kaipara Maurikura  
**Authorised by** Justine Daw, Pou Tātaki, on 31 March 2022  
**Group Manager/s:**

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**Ngā mahi tūtohutia / Recommendation**

That the report 'Correspondence' by Sandra Harris, Administrator Kaipara Maurikura and dated 31 March 2022, be received.

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**Background/Tuhinga**

Not applicable

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**Attachments/Ngā tapirihanga**

Attachment 1: Conflict of Interest

**From:** Danielle Hancock (Rodney Local Board)  
**Sent:** Wednesday, March 23, 2022 12:46 PM  
**To:** Tame TeRangi; Justine Daw  
**Subject:** Conflict of Interest

Tena know Tame and Justine,

As you are aware the company that I work for, New Zealand Biosecurity Services Limited, has become an accredited supplier to KMR and we want to connect more with landowners and grant recipients to help with the environmental outcomes for Kaipara Moana.

My company is conscious of the perceived and actual conflict of interest that arises with me sitting on the Executive Committee and I believe the best way forward is for me to resign. We don't want there to be any aspersions cast on KMR or our business because of my involvement in both.

I apologise that my time with you has been so short, but I am sure that you are in good hands with the remaining AC representatives and whoever might replace me.

It has been wonderful working with you and I have appreciated knowing you all and being exposed to your passion for this beautiful body of water.

Kind regards,

**Danielle Hancock**